



G. C. Burt, Clerk to the Council
46 Highfield Road
Bognor Regis
West Sussex, PO22 8PH
Telephone: 07739 506 275
Email: parishclerk@cocking.org
www.cocking.org

Members are summoned to the Annual Meeting of the Council to be held on **Monday 11 May 2026 at 6.30pm** in the Village Hall, Bell Lane, Cocking to consider the business as set out below.

PUBLIC & PRESS ARE WELCOME & HAVE A RIGHT TO ATTEND

Please note that all reports/attachments referenced are on the Council's website.

G C Burt, Clerk to the Council

5 May 2026

AGENDA

1. To elect the Chairman of the Council and to receive the Declaration of Acceptance of Office.
2. To elect the Vice Chairman of the Council and to receive the Declaration of Acceptance of Office.
3. Apologies for absence and approval of reasons given.
4. Code of Conduct - declaration of interests
5. Visitors' Questions
6. To receive reports from County & District Cllrs.
7. Minutes of the meeting held on 14 April 2026 – **previously sent / attached again.**

To agree to amend the minutes of September 2025 to include the following which was accidentally omitted:

13. Exclusion of Press & Public

RESOLVED that due the nature of the business about to be transacted (staffing), the press and public be excluded and they be instructed to withdraw.

14. Pay Award

Members were advised of the nationally agreed 2025-26 pay award, negotiated by NALC and SLCC. The Clerk was on SCP 17. **RESOLVED** that the Clerk's salary be increased in accordance with the national agreement accordingly.

8. Clerk's Report
 9. Planning - to consider any applications listed below.
 10. SDNP Local Plan Review - to receive any updates or new information.
 11. Local Government Reorganisation - to receive any updates or new information.
 12. Highways Updates
 - a. Footpaths & Footways
 - b. Traffic Calming incl. to receive latest Speedwatch report – **attached**
 - c. To receive any update on bid to extend speed limit in village southwards.
 - d. SID update
 13. Updates on Parish Matters
 - a. Playground
 - b. Village Hall
 - c. Policing
 - d. Other Village Maint. Issues
 - e. Reports on other meetings attended.
 14. Finance
 - a. To approve Final Accounts to 31st March 2026 – **attached**
 - b. To approve Bank Reconciliation to 31 March 2026 – **attached.**
 - c. To receive 2025-26 Internal Audit Report – **attached (2 parts)** and consider suggested responses – **to follow.**
 - d. To approve Section 1 – Annual Governance Statement 2025/26 AGAR – **attached.**
 - e. To approve Section 2 Accounting Statements 2025/26 AGAR – **attached**
 - f. To reappoint April Skies Consulting as the Council's Internal Auditor.

 - g. To note receipts and approve payments – **to follow.**
 - h. To approve Bank Reconciliation to 10 April 2026 – **attached.**
 - i. To receive update on additional bank signatories.
 15. To confirm appointments on outside organisations
 - a. District Association of Local Councils (CDALC) (Chair & Chichester Vice Chair)
 - b. West Sussex ALC (x2)
 - c. Village Hall Committee (x2)
 - d. Police liaison
 - e. Defibrillator Monitoring
 - f. Pathwatch
 16. To reaffirm the Council's Standing Orders - **attached.**
 17. To Reaffirm the Council's Financial Regulations – **attached.**
 18. Date of Next Meeting: **Monday 1 June 2026**
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