

## Recommendations & Council responses

### Points Forward – Action Plan

Matter Arising	Recommendation	Council Response
Payment by cheque	It is recommended that the Council moves to making payments electronically in the next 6 months, increasing numbers of suppliers do not accept cheques, as banks close branches. The Council is currently reliant on the Clerk and some councillors making payments, then claiming the funds back from the Council. It is not ideal to mix personal and Council funds in this way.	Signatories have now all been updated. Moving to online banking can now proceed.
There was general reserve of £5.8K at year end. This is 30 % of precept, which is fairly low for a Council of this size, with no other earmarked reserves.	The Council should keep a close eye on the level of a general reserve; there is little contingency in place (for example village hall costs / elections / planning costs).	The Clerk regularly makes this point to Cllrs and will do so again!
The authority has complied with laws, regulations & proper practices relating to digital and data compliance.	The Council must ensure it is compliant with paragraphs 1.47 to 1.54 on page 14 of the Practitioners' Guide before the end of the 26-27 financial year.	In hand / awaiting consultant availability.

☎ 07958 990310

✉ [mike@aprilskies.co.uk](mailto:mike@aprilskies.co.uk)

Company Registration Number 14174016  
6 Uplands Road. Farnham GU9 8BP