

COCKING PARISH COUNCIL
MINUTES OF THE ANNUAL MEETING
MONDAY 13 MAY 2024, 6.37PM

PRESENT: Cllrs Miss F Russell (Chair), A Cornwell, D Imlach and W Renney.

IN ATTENDANCE:

G Burt, Clerk to the Council

1. To elect the Chairman of the Council and to receive the Declaration of Office

The Council **RESOLVED** that Cllr Miss F Russell be elected Chairman of the Council for the ensuing municipal year. Cllr Miss F Russell then signed the statutory declaration of acceptance of office.

2. To elect the Vice Chairman of the Council and to receive the Declaration of Office

The Council **RESOLVED** that Cllr D Imlach be elected Vice Chairman of the Council for the ensuing municipal year. Cllr D Imlach then signed the non-statutory declaration of acceptance of office.

3. Apologies

Apologies for absence were received from Cllrs T Carter and D Summerfield due to prior engagements. The apologies and reasons given were approved.

4. Declarations of Interest

Members and officers were invited to make any declarations of pecuniary and/or non-pecuniary interests that they may have in relation to items on the agenda and were reminded to make any declarations at any stage during the meeting if it then became apparent that this may be required when a particular item or issue was to be considered.

Cllr A Cornwell declared a prejudicial interest in planning application SDNP/24/00095/HOUS, being the applicant, and left the room for that item.

5. Questions from Visitors

None

6. To receive reports from County & District Cllrs.

Cty Cllr T Richardson had sent his apologies.

7. Minutes

The minutes of the meeting of the 8 April 2024, previously circulated were agreed as a correct record and signed by the Chairman.

8. Clerk's Report

The Clerk reported that he had logged the request for a replacement sign to the Church with WSCC as they had requested, in order that it can be taken forward.

9. Planning

Comments on applications were **RESOLVED** as follows.

Ref. No	Address	Details	Comment
SDNP/24/01166/HOUS	Flint House, A286 The Croft to Bex Lane, Cocking Causeway, Cocking. GU29 0HD	Creation of an additional ground floor door to the side garden, set back from the front elevation.	NO OBJECTION
SDNP/24/00095/HOUS	Blue Bell Cottage, Bell Lane, Cocking, West Sussex, GU29 0HU	Proposed porch for provision of additional living space.	NO OBJECTION

10. To consider quotes to repaint the outside of the Village Hall.

Since the last meeting, a further quotation had been received to repaint the outside of the Village Hall – summary of quotes below:

D. Pack	4,700
S.R. Decor	3,250
S Bishop	2,550
E. Kendall	2,300

RESOLVED to accept the quote from E Kendall in the sum of £2,300. Clerk to advise accordingly, and that Cllr Imlach to meet with them and a representative of the Hall Committee before work commences to agree works, colours and logistics etc.

11. Highways Updates

- a. Footpaths & Footways – Nothing new to report.
- b. Cycleways – Nothing new to report.
- c. Traffic Calming – Community Speedwatch – Cllr T Carter had circulated a report in advance of the meeting. It was **RESOLVED** that the CIL monies due to be received shortly be put towards the provision of a Speed Indicator Device. WSCC had consented to meet on site to review locations; it was agreed late summer would be preferable.

12. Updates on Parish Matters

- a. Playground – Cllr Imlach reported that all repairs were now completed including the contact details sign. Bushes to the rear had been strimmed hard back.
- d. Village Hall – Nothing new to report.
- b. Village Spring Clean – this had been very well supported.
- c. Policing – Cllr Cornwell reported that the meetings he attended were largely to inform the police what was happening on the ground.
- d. The Chairman reported that she had on behalf of the Council objected to the plan by the Post Office to formalise the cessation of counter service in the village. The Post Office response explained the reasons for their decision to close the local

- service and stated that they would not be allocating a session from the mobile service as Cocking was only 2.8 miles from the Midhurst P.O.
- e. It was reported that the EE mobile phone signal had returned.
 - f. Cllr Imlach reported that slabs had at last been laid to the new notice board at *The Croft*.

13. Finance

- a. Payments since the last meeting were **RESOLVED** and any receipts NOTED – Appendix **A**.
- b. Bank Reconciliation to 12 April 2024 was **RESOLVED** – Appendix **B** and the corresponding bank statement was subsequently initialled by the Chairman.
- c. Grant Applications
RESOLVED that an application for a grant of £100 to 4Sight Vision Support be supported, in accordance with S137 of the Local Government Act 1972.

14. To confirm appointments to outside bodies

The following appointments were **RESOLVED** accordingly.

Chichester District Association of Local Councils (CDALC) – Chair & Vice Chair.

West Sussex Association of Local Councils (WSALC) – Chair & Cllr W Renney

Village Hall Committee – Cllr Renney

Midhurst Area Cycling (MAC) – Cllr Imlach.

Police Liaison – Cllr A Cornwell.

Defibrillator monitoring – Cllr T Carter

PathWatch – Mr R Marks and Mr P Craig. TBC

Cllr Imlach reported that the owner of Pendean Quarry planned no further work at the site and therefore no further liaison was required.

15. To reaffirm the Council's Standing Orders.

RESOLVED

16. To Reaffirm the Council's Financial Regulations.

RESOLVED

17. Date of Next Meeting

Monday 3 June 2024 6.30pm

The meeting closed at 7.26pm.

Chairman:

Date:

APPENDIX A

INCOME & EXPENDITURE SINCE LAST MEETING TO 13 MAY 2024						
EXPENDITURE						
			Details	GROSS	VAT	NET
12/05/2024	KSS Air Amb	1085	Grant for 23-24 & 24-25	£300.00		£300.00
12/05/2024	G Burt	1086	Clerk salary - April	£259.32		£259.32
12/05/2024	HMRC	1087	Clerk Tax - April	£64.60		£64.60
12/05/2024	Andrew James	1088	Recreation Field Grass cutting - April	£285.00		£285.00
			Play Area mowing - April	£285.00		£285.00
12/05/2024	Tim Carter	1089	Reimb. for defibrillator pads	£92.63	£15.44	£77.19
	VOID	1090				
13/05/2024	Andy Cornwell	1091	Reimb. refreshments: APM + Litter pick	£115.75	£19.29	£96.46
13/05/2024	David Imlach	1092	Reimb. New playground sign	£42.00	£7.00	£35.00
				£1,444.30	£41.73	£1,402.57

APPENDIX B

BANK RECONCILIATION				
CASHBOOK				
Balance brought forward as at 01/04/2024		£8,778.43		
Add Total Receipts		718.34		
Less Total Payments		(519.57)		
TOTAL		£8,977.20	◀	
BANK				
Lloyds Treasurers A/C (12/04/2024)		9,958.89		
Less unrepresented cheques				
	1073	144.00		
	1079	504.00		
	1083	£152.34		
	1084	£181.35		
		-981.69		
Plus unrepresented deposits		-		
TOTAL		8,977.20	◀	

TALLY