

COCKING PARISH COUNCIL
MINUTES OF MEETING
MONDAY 5 FEBRUARY 2024, 6.30PM

PRESENT: Cllrs Miss F Russell (Chair), A Cornwell, D Imlach, Mrs J Jackson, W Renney and D Summerfield.

IN ATTENDANCE:

G Burt, Clerk to the Council

1. Apologies

An apology for absence was received from Cllr Tim Carter due to a prior engagement. The apology and reason given was approved.

2. Declarations of Interest

Members and officers were invited to make any declarations of pecuniary and/or non-pecuniary interests that they may have in relation to items on the agenda and were reminded to make any declarations at any stage during the meeting if it then became apparent that this may be required when a particular item or issue was to be considered.

3. Questions from Visitors

None

4. To receive reports from County & District Cllrs.

None

5. Minutes

The minutes of the meeting of the 9 January 2024, previously circulated were agreed as a correct record and signed by the Chairman.

6. Clerk's Report

None

7. Planning

There were no planning applications to consider.

8. Highways Updates

- a. Footpaths & Footways – it was reported that the A286 footway leaving the village going north had been cleared of surface spoil, sadly all heaped alongside; the hedge had been cut back in part. Cllr Jackson reported that some works had taken place at Crypt Lane.
- b. Cycleways – Nothing new to report.
- c. Traffic Calming – Community Speedwatch – nothing to report.

9. Updates on Parish Matters

- a. Playground – Cllr Imlach reported that the annual ROSPA report had advised of no urgent/critical defects. Other defects would be actioned. A dialogue was continuing with the Cowdray Estate about trees at the site.
- b. Village Hall – It was reported that the Committee may have secured the services of a new Treasurer.
- c. New noticeboard – The new permanent path had at last been laid.
- d. Annual Spring Clean – Clerk to look at possible dates.

10. Finance

- a. Payments since last meeting were **RESOLVED** and any receipts NOTED – Appendix A.
- b. Bank Reconciliation to 12 January 2024 was **RESOLVED** – Appendix B and the corresponding bank statement was subsequently initialled by Cllr D Imlach.

11. To review the Council’s Corporate Risk Assessment.

There had been no changes since last year, therefore **RESOLVED** as presented.

12. To review the Council’s Asset Register.

RESOLVED as presented.

13. Date of Next Meeting

Monday 4 March 2024 6.30pm

The meeting closed at 6.45pm

Chairman:

Date:

APPENDIX A

INCOME & EXPENDITURE SINCE LAST MEETING TO 5 FEB 2024

EXPENDITURE

			Details	GROSS	VAT	NET
05/02/2024	David Imlach	1069	Chippings for noticeboard path.	£20.63	£3.44	£17.19
05/02/2024	Parish Church	1070	Churchyard grant	£500.00		£500.00
05/02/2024	G Burt	1071	Clerk salary - Jan (incl back pay to 1st Apr.)	£415.15		£415.15
05/02/2024	HMRC	1072	Clerk Tax - Jan	£103.80		£103.80
				£1,039.58	£3.44	£1,036.14

BANK RECONCILIATION					
CASHBOOK					
Balance brought forward as at 01/04/2023		£9,677.73			
Add Total Receipts		18,478.00			
Less Total Payments		(16,240.83)			
TOTAL		£11,914.90	◀		
BANK					
Lloyds Treasurers A/C (12/01/2024)		11,975.30			
Less unrepresented cheques					
1068	£60.40	-£60.40			
Plus unrepresented deposits					
		-			
TOTAL		11,914.90	◀		