

**COCKING PARISH COUNCIL**  
**MINUTES OF MEETING**  
**6 FEBRUARY 2023, 6.30PM**

**PRESENT:** Cllrs Miss F Russell (Chairman), D Imlach, Mrs J Jackson and R Marks.

**IN ATTENDANCE:** G Burt, Clerk to the Council  
Dis Cllr Gordon Gordon Macara  
Steve Hill, Stakeholder & Partnerships Lead, WSCC  
2 Members of the Public

**1. Apologies**

Apologies for absence were received from Cllrs A Cornwell, Mrs J Elliott-Renney and D Summerfield due to prior engagements. The apologies and reasons given were approved.

**2. Declarations of Interest**

Members and officers were invited to make any declarations of pecuniary and/or non-pecuniary interests that they may have in relation to items on the agenda and were reminded to make any declarations at any stage during the meeting if it then became apparent that this may be required when a particular item or issue was to be considered.

**3. To receive a brief presentation from Steve Hill, Stakeholder and Partnerships Lead, WSCC on encouraging wildlife in or verges.**

Steve Hill reported that there had been two schemes: Community Road Verges and Pollination Highways; the former was on hold and they hoped to expand the latter. There had been some confusion regarding an area in Cocking which should not have been cut but was! It was agreed that the Parish Council would review all highways areas in the parish, and advise WSCC which areas lent themselves to being confirmed as Pollinator Highways. [Clerk to circulate map showing highway land in the Parish.] WSCC undertake one cut each autumn on such verges; the intention was that cuttings would be disposed of locally, but if that was not possible, then they could be taken away.

**4. Questions from Visitors**

Cat Beaumont reported on an off-line discussion with the Clerk about positioning of the new SID, when funds allowed. He would ask WSCC to review alternative positions, hopefully utilising existing street furniture.

**5. To receive reports from County & District Cllrs.**

Dis Cllr Gordon Gordon Macara had circulated a report prior to the meeting and offered to take questions; he commented on the requirement for voter ID in forthcoming elections, and advised he would not be seeking re-election in May.

**6. Minutes**

The minutes of the meeting of 9 January 2023, previously circulated were agreed as a correct record and signed by the Chairman.

## **7. Matters Arising from the Minutes**

None.

## **8. Planning**

There were no planning applications.

## **9. Highways Updates**

- a. Footpaths & Footways – if WSCC would not undertake further work to remove spoil from the footpath alongside the A286 northwards, it was agreed that the Council would look to organise volunteers to do the work.
- b. Cycleways – Nothing new to report.
- c. Speedwatch – Cllr D Imlach reported that he was working to reactivate the group following renewed interest.

## **10. Updates on Parish Matters**

- a. Playground – Cllr D Imlach was working through recent ROSPA report. Surfacing required jet washing.
- b. Village Hall – Clerk to advise Cllr Imlach of possible contractor to fit new fire door.
- c. Other – Members noted the the sagging bench by the play area, the bench at Crypt Lane, and now the bus shelter windows were still outstanding.

## **11. Finance**

- a. Payments since last meeting were **RESOLVED** and any receipts NOTED – Appendix **A**.
- b. Bank Reconciliation to 3 January 2023 was **RESOLVED** – Appendix **B** and the bank statement was subsequently initialled by the Chairman.

## **12. To review the Council's Corporate Risk Assessment.**

There had been no changes since last year, therefore **RESOLVED** as presented.

## **13. To review the Council's Asset Register.**

There had been no changes since last year, therefore **RESOLVED** as presented.

## **14. To confirm arrangements for holding the 2023 Annual Parish Meeting of Electors**

The hall had been booked for Monday 27 March, 7pm. The Chairman would arrange for nibbles etc. Tangmere Aviation Museum was suggested for a possible speaker. [Post meeting note: Tangmere unable to provide speaker; Clerk had secured attendance of Katy Bourne, Sussex PCCC.]

## **15. Any Other Matters for Information**

None.

## **16. Date of Next Meeting**

**Monday 6 March 2023 6.30pm**

*The meeting closed at 7.23pm*

Chairman:

Date:

**APPENDIX A**

<b>INCOME &amp; EXPENDITURE SINCE LAST MEETING TO 06 FEB 2023</b>						
<b>EXPENDITURE</b>						
				<b>NET</b>	<b>VAT</b>	<b>GROSS</b>
06/02/2023	Greg Burt	1024	Clerk salary - Jan	£241.65		£241.65
06/02/2023	HMRC	1025	Clerk Tax - Jan	£60.60		£60.60
06/02/2023	Signquick	1026	Dog fouling signs	£86.40	£14.40	£72.00
06/02/2023	Wicksteed	1027	Play ground spares	£166.68	£27.78	£138.90
				<b>£555.33</b>	<b>£42.18</b>	<b>£513.15</b>

**APPENDIX B**

<b>BANK RECONCILIATION</b>				
<b>CASHBOOK</b>				
Balance brought forward as at 01/04/2022		£13,622.40		
Add Total Receipts		19,998.67		
Less Total Payments		(21,230.76)		
<b>TOTAL</b>		<b>£12,390.31</b>	◀	
<b>BANK</b>				
Lloyds Treasurers A/C (03/01/2023)		14,343.20		
<b>Less unrepresented cheques</b>				
1014	£144.00			
1019	£1,200.00			
1020	£125.00			
1021	£380.61			
1022	£95.00			
1023	£8.28			
	£1,952.89	-1952.89		
<b>Plus unrepresented deposits</b>				
		-		
<b>TOTAL</b>		<b>12,390.31</b>	◀	

**TALLY**