

**COCKING PARISH COUNCIL**  
**MINUTES OF MEETING**  
**9 JANUARY 2023, 6.30PM**

**PRESENT:** Cllrs Miss F Russell (Chairman), A Cornwell, Mrs J Elliott-Renney, D Imlach, Mrs J Jackson and R Marks.

**IN ATTENDANCE:** G Burt, Clerk to the Council  
6 Members of the Public

**1. Apologies**

None

**2. Declarations of Interest**

Members and officers were invited to make any declarations of pecuniary and/or non-pecuniary interests that they may have in relation to items on the agenda and were reminded to make any declarations at any stage during the meeting if it then became apparent that this may be required when a particular item or issue was to be considered.

**3. Questions from Visitors**

Cat Beaumont reported that Hyde-Martlett had confirmed that the newly-created community garden at The Croft could stay, and they had no plans to sell the land.

**4. To receive reports from County & District Cllrs.**

Cty Cllr Tom Richardson had tendered his apologies, saying he was as usual available to contact should anyone need his assistance,

Dis Cllr Gordon Gordon Macara had tendered his apologies along with a report prior to the meeting.

**5. Minutes**

The minutes of the meeting of 5 December 2022, previously circulated were agreed as a correct record and signed by the Chairman.

**6. Matters Arising from the Minutes**

None.

**7. Planning**

Comments on planning applications were **RESOLVED** as per the following:

<b>Ref. No</b>	<b>Address</b>	<b>Details</b>	<b>Comment</b>
SDNP/22/0556 2/HOUS	3 Malthouse Cottages Crypt Lane Cocking GU29 OHP	Construction of a three bay garage.	NO OBJECTION

## 8. Highways Updates

- a. Footpaths & Footways – Gravel had been placed on the footpath that links Church Lane to Bumblekite. WSSC had made a good job on starting to remove spoil from the footpath alongside the A286 northwards.
- b. Cycleways – Nothing new to report.
- c. Speedwatch – Cllr D Imlach would liaise with Cat Beaumont on trying to relaunch the Community Speedwatch Group, following renewed interest.

## 9. Updates on Parish Matters

- a. Playground – A replacement seat is on order. ROSPA inspection report received.
- b. Village Hall – Order had been placed for WIFI.
- c. Christmas Tree – The Chairman would thank the organisers for their splendid efforts.
- d. Defibrillator – Clerk to order replacement pads.
- e. Dog Fouling – Clerk to source/order correx signs as per previous.
- f. Grit Bins – These had been topped up by WSSC.

## 10. Finance

- a. Payments since last meeting were **RESOLVED** and any receipts NOTED – Appendix A.
- b. Bank Reconciliation to 14 December 2022 was **RESOLVED** – Appendix B and the bank statement was subsequently initialled by the Chairman.
- c. An informal consultation had been held, asking if residents were willing to meet the full cost of a SID along with possible election costs in the 23-24 Council Tax charged by the parish. Of those that had responded, 12 said NO and 7 said YES.
- d. To resolve the Budget for 2023-24  
A Draft Budget for 2023-24 was further considered. **RESOLVED** a revenue budget of £20,697.93 (net of VAT) for the year 2023-24, Appendix C. Members agreed to include a sum for possible elections, and a quarter of the likely cost of a SID. Thus, if no elections were held, that sum could be put towards a SID.
- e. To resolve the Precept for 2023-24  
**RESOLVED** that a precept of £17,548 be levied upon Chichester District Council for the year 2023-24.  
[Note: This equated to a:  
A rise in the total precept of £3,981 or 29.34%  
A rise in the Council Tax for a Band D property of 29.33% or from £62.35 to £80.64.]

## 11. Any Other Matters for Information

Cllr Andy Cornwell volunteered to attend meetings with the police and parishes in the north of the district.

## 12. Date of Next Meeting

**Monday 6 February 2023 6.30pm**

*The meeting closed at 7.10pm*

Chairman:

Date:

**APPENDIX A**

<b>INCOME &amp; EXPENDITURE SINCE LAST MEETING TO 09 JAN 2023</b>						
<b>EXPENDITURE</b>						
				<b>NET</b>	<b>VAT</b>	<b>GROSS</b>
09/01/2023	Littlefield Lawncare	1019	Play Area mowing 2022 season	£1,200.00		£1,200.00
09/01/2023	Andrew James	1020	Recreation Field Grass cutting	£125.00		£125.00
09/01/2023	Greg Burt	1021	Clerk salary - Dec	£380.61		£380.61
09/01/2023	HMRC	1022	Clerk Tax - Dec	£95.00		£95.00
09/01/2023	David Imlach / Cove	1023	Reimb / shingle / FP repair	£8.28	£1.38	£6.90
				<b>£1,808.89</b>	<b>£1.38</b>	<b>£1,807.51</b>

**APPENDIX B**

<b>BANK RECONCILIATION</b>					
<b>CASHBOOK</b>					
Balance brought forward as at 01/04/2022		£13,622.40			
Add Total Receipts		19,998.67			
Less Total Payments		(19,339.14)			
<b>TOTAL</b>		<b>£14,281.93</b>	◀		
<b>BANK</b>					
Lloyds Treasurers A/C (14/12/2022)		14,532.13			
<b>Less unrepresented cheques</b>					
1013	£30.00				
1014	£144.00				
1017	£56.20				
1018	£20.00				
		-250.20			
<b>Plus unrepresented deposits</b>					
		-			
<b>TOTAL</b>		<b>14,281.93</b>	◀		

**TALLY**

**APPENDIX C**

COCKING PARISH COUNCIL 2022-23				
	Budget	Actual as @	EOY Forecast	2023-24
Balances b/f at 1 April	13,622.40	13,622.40	13,622.40	9,578.62
<b>Receipts</b>				
Precept	13,567.00	13,567.00	13,567.00	17,548.00
Grants received	2,000.00	5,835.00	6,681.67	1,000.00
VAT refund	1,500.00		2,000.00	
Other				
<b>Total Receipts</b>	<b>30,689.40</b>	<b>33,024.40</b>	<b>35,871.07</b>	<b>28,126.62</b>
<b>Payments</b>				
<b>ADMINISTRATION</b>				
Gen Admin/office	400.00	411.90	430.00	450.00
Website	600.00	443.25	443.25	450.00
IT	600.00	396.68	450.00	350.00
Employment costs	3,600.00	2,787.81	3,600.00	3,627.00
Clerks Expenses	500.00	378.00	400.00	450.00
PC Insurance	1,300.00	1,551.12	1,551.12	1,551.12
Meeting room hire & APM	150.00	165.00	165.00	165.00
Audit fees	350.00	350.00	350.00	360.00
Chairman's Allowance	40.00	40.82	40.82	40.00
Members Travel				
Training	100.00	460.00	150.00	150.00
Newsletter	430.00	164.25	200.00	300.00
Elections				2,500.00
<b>VILLAGE HALL</b>				
Other	700.00		700.00	750.00
Ground Rent	287.32	143.66	287.32	325.84
Car Park imp / maint.	500.00	5,835.00	5,835.00	-
Cont. to new Hearing Loop	750.00	746.00	746.00	-
<b>SPORTS FIELD</b>				
Ground Rent	200.00	100.00	200.00	200.00
Grass cutting	1,500.00	1,825.00	2,000.00	2,000.00
Other				
<b>WAR MEMORIAL</b>				
Maintenance	50.00		-	50.00
Hist Column	20.00		20.00	20.00
<b>EVENTS</b>				
Fireworks	820.00	1,416.67	1,416.67	820.00
<b>SUBSCRIPTION - WSALC</b>	152.27	152.27	152.27	152.97
<b>GRANTS</b>				
Churchyard	400.00	500.00	500.00	500.00
Other	500.00	275.00	400.00	400.00
<b>PLAY AREA</b>				
Maintenance	1,000.00		1,000.00	1,000.00
Grass Cutting	1,100.00	1,200.00	1,200.00	1,200.00
Inspections	125.00	120.00	125.00	125.00
Litter bin emptying	130.00		130.00	130.00
<b>HIGHWAYS</b>				
Bus Shelters/Noticeboards/bench	300.00		300.00	300.00
Footpath maint.	1,000.00	6.90	500.00	500.00
New noticeboard @ The Croft	1,000.00		1,000.00	-
SID				1,481.00
Other grass -cutting	350.00		-	350.00
VAT	1,500.00	1,678.70	2,000.00	
<b>Total payments</b>	<b>20,454.59</b>	<b>21,148.03</b>	<b>26,292.45</b>	<b>20,697.93</b>
<b>Transfer to following year</b>	<b>10,234.81</b>		<b>9,578.62</b>	<b>7,428.69</b>