

**COCKING PARISH COUNCIL**  
**MINUTES OF MEETING**  
**7 FEBRUARY 2022, 6.30PM**

**PRESENT:** Cllrs Miss F Russell (Chair), Andrew Cornwell, D Imlach, Mrs J Jackson, R Marks and D Summerfield.

**IN ATTENDANCE:** G Burt, Clerk to the Council  
4 Members of the Public

**1. Apologies**

Cllr Mrs J Elliott-Renney had tendered her apology - prior engagement. The apology and reason given was approved.

**2. Declarations of Interest**

Members and officers were invited to make any declarations of pecuniary and/or non-pecuniary interests that they may have in relation to items on the agenda and were reminded to make any declarations at any stage during the meeting if it then became apparent that this may be required when a particular item or issue was to be considered.

Cllrs D Summerfield and Andrew Cornwell declared interests as Members of the Village Hall Management Committee.

**3. Questions from Visitors**

Residents spoke about traffic calming and the path to The Croft.

Terena Plowright, from *Greening Campaigns* gave an update on plans for the public meeting planned for 8 March at the Village Hall.

**4. To receive reports from County & District Cllrs.**

Dis Cllr Gordon Gordon Macara had sent a written report in advance, copied to all Cllrs and tendered his apologies.

**5. Minutes**

The minutes of the meeting of the 10 January 2022, previously circulated were agreed as a correct record and signed by the Chairman.

**6. Matters Arising from the Minutes**

None / covered elsewhere.

**7. Planning**

Comments on planning applications were **RESOLVED** as set out below.

Ref. No	Address	Details	Comment
SDNP/22/00387/LIS	2 The Old School Mill Lane Cocking GU29 0HH	Conversion of 2 The Old School (single dwelling) back to 2 no. semi-detached cottages.	NO OBJECTION but with the following observation: The Council notes that the Design, Access & Heritage Statement makes no reference to parking of vehicles and therefore hopes that the subdivision of the site will not result in additional vehicles being parked on the highway in the already busy and congested Mill Lane, to the detriment of the safety of existing highway users.
SDNP/22/00386/FUL	2 The Old School Mill Lane Cocking GU29 0HH	Conversion of 2 The Old School (single dwelling) back to 2 no. semi-detached cottages.	NO OBJECTION but with the following observation: The Council notes that the Design, Access & Heritage Statement makes no reference to parking of vehicles and therefore hopes that the subdivision of the site will not result in additional vehicles being parked on the highway in the already busy and congested Mill Lane, to the detriment of the safety of existing highway users.

The Clerk reported that SDNPA confirmed that no planning application for 210 Cocking had been submitted; still at pre-application stage.

## 8. Highways Updates

- a. Footpaths & Footways – The Clerk reported that Cowdray Estate had turned down the Council’s request for landlord’s consent to construct a metalled footpath from The Croft to the Recreation Field.
- b. Cycleways – SDNPA had published plans to take the Centurion Way northwards from West Dean but the route through Cocking was still very much under discussion.
- c. Traffic Calming – The Clerk advised that the Area Highway Steward did not think it appropriate to attend site meeting to look at a site for an additional speed indicator advice just yet, but had provided lots of information to help the parish identify a site – copied to all Councillors. This would be considered in detail at the next meeting. A Cllr reported that they had been asked by a resident of Bell Lane about wide farm vehicles mashing up verges and the entrances to driveways. It was suggested that residents ascertain exactly the extent of their boundary fronting the carriageway. The SID/VAS at the southern approach to the village was not working.
- d. As expected, WSCC had declined to rationalise the poles at the Crypt Lane / A286 junction; they did promise though to straighten one.

## 9. Updates on Parish Matters

- a. Playground – the new picnic bench had been delivered although vandals had tried to set fire to it without success; old bench to be angle-grinded off so as to re-use base. New gate and padlock fitted to maintenance gates.
- b. Village Hall – Cllr Imlach reported that gutters had been cleaned and repaired; the inside was to be repainted; WIFI installed and marketing mediums updated.
- c. Newsletter – Nothing to report.
- d. Greening Cocking – see minute 3.
- e. Crypt Lane tree - still awaiting Cowdray to remove fallen branches - to be chased.
- f. Members discussed a Spring Clean to look at not just litter but also sign cleaning etc. Clerk to circulate details of national Spring Clean dates etc.
- g. Trees along the footpath leading to the History Column had been trimmed.
- h. Guttering along both Bus Shelters was in need of repair.

**10. Finance**

- a. Payments since last meeting were **RESOLVED** and any receipts NOTED – Appendix **A**.
- b. Bank Reconciliation to 13 January 2022 was **RESOLVED** – Appendix **B** and the corresponding bank statement was subsequently initialled by the Chairman.

**11. Asset Register**

Members reviewed the Council’s Asset Register and **RESOLVED** accordingly.

**12. Corporate Risk Assessment**

Members reviewed the Council’s Corporate Risk Assessment and **RESOLVED** accordingly.

**13. To consider holding Annual Parish Meeting of Electors in 2022.**

This had not been held for the last two years due to COVID. **RESOLVED** that a meeting be arranged in 2022, but not have a speaker and just have the usual reports from the Council.  
Clerk to check hall availability.

**14. To consider ideas to celebrate the Platinum Jubilee of HM The Queen in 2022.**

Members heard details of plans being made to celebrate the occasion. These would be centred on the Village Hall, and the Council’s contribution may be used to fund extra toilets.

**15. Any Other Matters for Information**

None

**16. Date of Next Meeting**

**Monday 7 March 2022 6.30pm**

*The meeting closed at 7.30pm*

Chairman:

Date:

**APPENDIX A**

<b>INCOME &amp; EXPENDITURE SINCE LAST MEETING TO 07 FEBRUARY 2022</b>						
<b>EXPENDITURE</b>						
				<b>NET</b>	<b>VAT</b>	<b>GROSS</b>
07/02/2022	Jonathan Jong	955	Village newsletter cont. - Jan	£15.00		£15.00
07/02/2022	G Burt	956	Clerk salary - Jan	£219.95		£219.95
07/02/2022	HMRC	957	Clerk Tax - Jan	£55.00		£55.00
07/02/2022	Emma Malec	958	Reimb for replacement Xmas Tree lights	£74.98		£74.98
07/02/2022	Sussex Land Works	959	Clean out gutters etc at Village Hall	£180.00	£30.00	£150.00
				<b>£544.93</b>	<b>£30.00</b>	<b>£514.93</b>

## APPENDIX B

<b>BANK RECONCILIATION</b>					
<b>AS @ 13 JANUARY 2022</b>					
<b>CASHBOOK</b>					
Balance brought forward as at 01/04/2021		£8,961.58			
Add Total Receipts		15,433.67			
Less Total Payments		(11,911.71)			
<b>TOTAL</b>		<b>£12,483.54</b>	◀		
<b>BANK</b>					
Lloyds Treasurers A/C (13/01/2022)		12,758.49			
<b>Less unrepresented cheques</b>					
953	£219.95				
954	£55.00				
	£274.95	-274.95			
<b>Plus unrepresented deposits</b>					
		0			
<b>TOTAL</b>		<b>12,483.54</b>	◀		

**TALLY**

