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To All Councillors,

You are duly summoned to an **ONLINE** meeting of the Parish Council (in adherence of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392 on **Tuesday 4 May 2021 at 6.30pm**. A link will be sent to you explaining how to join this meeting.

To Members of the Public,

This meeting will be streamed on the internet. Follow link from website or Facebook page. This will enable you to see and hear Councillors.

If you would like to ask a question,

- a. you can either submit it to the Clerk at least 24 hours prior, who will then read it out, or
- b. you can ask it directly, but you must still notify the Clerk at least 24 hours prior, so you can be sent a link that you will enable you to join the meeting for the duration of public questions.

G C Burt, Clerk to the Council

27 April 2021

AGENDA

1. To elect the Chairman of the Council and to receive the Declaration of Acceptance of Office.
2. To elect the Vice Chairman of the Council and to receive the Declaration of Acceptance of Office.
3. Apologies for absence and approval of reasons given.
4. Code of Conduct - declaration of interests
5. Visitors' Questions

6. To receive reports from County & District Cllrs.
7. To consider any applications for cooption. (The Council still has one vacancy.)
8. Minutes of the meeting held on 12 April 2021 – previously sent / attached again.
9. Matters Arising - not separate agenda items
10. Planning - to ratify comments on any applications listed as per below.

Ref. No	Address	Details	Comment
SDNP/21/02 145/TCA	Whitegate Bell Lane Cocking GU29 0HU	Notification of intention to prune back to previous points 1 no. Conifer hedge.	NO OBJECTION
DC/TU/QO M5G7TUN2 L0Y	Mill House Mill Lane Cocking GU29 0HJ	Rear extensions to ground floor and first floor. Demolish existing garage and relocate new garage with storage over.	

11. Highways Updates

- a. Footpaths & Footways
- b. Cycleways

12. Updates on Parish Matters

- | | |
|------------------|--------------------|
| a. Playground | e. Newsletter |
| b. Village Hall | f. Other Village |
| c. Broadband | Maintenance issues |
| d. Defibrillator | |

13. Finance

- a. To note receipts and approve payments – **attached**
- b. To approve R&P Accounts to 31st March 2021 – **to follow**
- c. To approve End of Year Bank Reconciliation – **to follow**
- d. To receive 2020-21 Internal Audit Report – **to follow**
- e. To approve Section 1 – Annual Governance Statement 2020/21 AGAR – **to follow.**
- f. To approve Section 2 Accounting Statements 2020/21 AGAR – **to follow**
- g. To resolve to submit the 2020-21 accounts for External Audit.
- h. To reappoint Rachel Hall as the Council’s Internal Auditor

14. To confirm appointments on outside organisations

- a. District Association of Local Councils (CDALC) (Chair & Chichester Vice Chair)
- b. West Sussex ALC (x2)
- c. Village Hall Committee (x2)
- d. CDC North West Forum - Chair & Vice Chair.
- e. North Chichester County Community Committee - Chair & Vice Chair.
- f. Landfill/Gravel Liaison Group (x1)

15. To reaffirm the Council's Standing Orders - attached.
16. To Reaffirm the Council's Financial Regulations – attached.
17. Any other matters for information only
18. Date of Next Meeting: **Tuesday 7 June 2021**
