

**COCKING PARISH COUNCIL**  
**MINUTES OF VIRTUAL MEETING**  
**7 DECEMBER 2020, 6.30PM**

**PRESENT:** Cllrs Miss F Russell (Chair), D Imlach and R Marks.

**IN ATTENDANCE:** G Burt, Clerk to the Council  
Dis Cllr Gordon Macara

The Chairman confirmed the meeting was being broadcast via *Facebook Live*.

**1. Apologies**

Cllr David Summerfield had tendered his apologies -prior engagement. The apology and reason given was approved. (Cllr Mrs Jean Jackson had tried to join the meeting but was having technical difficulties!)

**2. Declarations of Interest**

Members and officers were invited to make any declarations of pecuniary and/or non-pecuniary interests that they may have in relation to items on the agenda and were reminded to make any declarations at any stage during the meeting if it then became apparent that this may be required when a particular item or issue was to be considered.

**3. Questions from Visitors**

There had been no requests to join the meeting to ask a question, and no questions had been submitted to be read out.

**4. To receive reports from County & District Cllrs.**

Dis Cllr Gordon Gordon Macara had sent a written report in advance, circulated to all Councillors. He highlighted that WSCC was suggesting closing 2 HWRCs to save money. Parish Councils needed to be ready to object most strongly if the Midhurst HWRC was put forward.

**5. To consider any applications for cooption, previously circulated.**

No applications had been received.

**6. Minutes**

The minutes of the meeting of the 2 November 2020, previously circulated were agreed as a correct record and would be signed by the Chairman in due course.

**7. Matters Arising from the Minutes**

Cllr Summerfield had kindly installed some of the new *pick up after your dog* signs. The Clerk would drop off some spare ones to Cllr Imlach.

## **8. Planning**

There were no planning applications to consider.

## **9. Newsletter - to receive an update on proposals for a combined village newsletter.**

E-mail correspondence about a long proposed combined village newsletter had previously been circulated. Whilst Members were supportive in principal, details to date had very much been in outline. It was agreed that firmer details were required before the Council could consider agreeing to anything.

## **10. To determine how long streamed Council meetings should be available online.**

Following a suggestion by a Councillor, it was **RESOLVED** that the online recording of a meeting should be deleted after the following meeting. i.e. only the last meeting would be online at any one time.

## **11. Highways**

### **a. Footpaths and Footways**

Nothing to report.

### **b. Cycleways**

It was reported that funds were now in place to implement the improvements from Bumblekite up to the SD Way. It was mentioned that the tunnel may be being looked at after all as a route for the Centurion Way, bat surveys permitting.

### **c. Bell Lane**

The Clerk was asked to get an update on when the new TRO would be implemented.

## **12. Parish Matters**

### **a. Playground**

Nothing to report.

### **b. Village Hall**

Nothing to report.

### **c. Broadband**

Nothing to report.

### **d. Defibrillator**

Clerk was still chasing supplier!!!

**e. Other Parish Matters**

The Bus Shelter opposite The Croft was apparently not flooding so often.

**13. Finance**

- a. Payments since last meeting were **RESOLVED** and any receipts NOTED – Appendix **A**.
- b. Bank Reconciliation to 9 November 2020 was NOTED – Appendix **B** and the corresponding bank statement was subsequently initialled by Cllr Miss Russell.
- c. The External Audit Report for 2019-20 had been received. Members were pleased that as usual no material matters of concern had been raised.
- d. Councillors NOTED the current budget position.
- e. A draft budget for 2021-22 had been prepared by the Clerk. Members didn't suggest any amendments, but it would be viewed again at the January meeting when the precept would be finalised.

**14. Any Other Matters for Information**

None.

**15. Date of Next Meeting**

**Monday 4 January 2021 6.30pm**

*The meeting closed at 7.04pm*

Chairman:

Date:

## APPENDIX A

### INCOME & EXPENDITURE 30 NOVEMBER 2020

PAYMENTS: - 6 OCTOBER - 30 NOVEMBER 2020

DATE	PAYEE	CHEQUE NO	DESCRIPTION	GROSS	VAT	NET
27/11/2020	Exigia Ltd	886	Website domain name renewal etc.	£333.59		£333.59
27/11/2020	Moore	887	External Audit 2019-20	£240.00	£40.00	£200.00
27/11/2020	KerryType	888	Autumn Newsletter printing	£210.64		£210.64
27/11/2020	RBL	889	Poppy wreath donation	£20.00		£20.00
27/11/2020	Rynat Ltd	890	Annual Play Area Inspection	£144.00	£24.00	£120.00
27/11/2020	G Burt	891	Clerk salary - Nov (incl. backdated pay rise)	£256.45		£256.45
27/11/2020	HMRC	892	Clerk Tax - Nov	£64.00		£64.00
30/11/2020	Andrew James	893	Rec Field mowing etc Sept	£205.75		£205.75
			Rec Field mowing etc Oct	£205.75		£205.75
				<b>£1,680.18</b>	<b>£64.00</b>	<b>£1,616.18</b>

## APPENDIX B

<b>BANK RECONCILIATION</b>				
<b>AS @ 9 NOVEMBER 2020</b>				
<b>CASHBOOK</b>				
Balance brought forward as at 01/04/2020		£10,990.44		
Add Total Receipts		13,567.00		
Less Total Payments		(9,386.87)		
<b>TOTAL</b>		<b>£15,170.57</b>	◀	
<b>BANK</b>				
Lloyds Treasurers A/C (09/11/2020)		18,950.89		
<b>Less unrepresented cheques</b>				
	853	£450.00		
	878	£96.00		
	879	£205.75		
	882	£43.00		
	883	£2,717.12		
	884	£214.65		
	885	£53.80		
		-3,780.32		
<b>Plus unrepresented deposits</b>		0		
<b>TOTAL</b>		<b>15,170.57</b>	◀	

TALLY