

COCKING PARISH COUNCIL
MINUTES OF THE MEETING OF THE COUNCIL
2 SEPTEMBER 2019, 6.30PM
VILLAGE HALL, BELL LANE, COCKING

PRESENT: Cllrs Miss F Russell (Chair), D Imlach and R Marks.

IN ATTENDANCE: G Burt, Clerk to the Council
Dis Cllr G Mcara
Cty Cllr D Bradford
2 Members of the public

1. Apologies

Apologies for absence were received from Cllrs Mrs J Jackson and T Waite due to prior engagements. The apologies were noted and reasons given approved.

2. Declarations of Interest

Members and officers were invited to make any declarations of pecuniary and/or non-pecuniary interests that they may have in relation to items on the agenda and were reminded to make any declarations at any stage during the meeting if it then became apparent that this may be required when a particular item or issue was to be considered. None.

3. Questions from Visitors

Two residents were concerned about an Oak tree between The Croft and adjoining fields, requiring attention. No one seemed to want to accept responsibility. Cllr R Marks would give his view and advise the residents accordingly, and the Clerk if it was necessary for him to contact the owner.

4. WSCC Report

Cty Cllr D Bradford reported that:

- a. He was still campaigning for Sussex Police to set up a dedicated Rural Crime Unit, as per other forces, in response increasing agricultural-related thefts etc.
- b. He was trying to get WSCC to review the way they are imposing a café outside tables and chairs licensing fee.
- c. He had been trying to deal with hedges on the A285 near Slindon College;
- d. WSCC was looking consulting on an Electric Vehicle Charging Point Strategy;
- e. He would not be re-standing in 2021.

5. CDC Report

Cllr G Mcara reported on the new Chief Inspector; the Cocking to Midhurst footway alongside the A286 needing tidying, and the HWRC at Midhurst was likely to remain but adjoining land would be developed for housing. Parish Councillors commented on the need for traffic through Midhurst Town Centre to be slowed to make it more

attractive and safer for pedestrians. Some new shops had opened which was encouraging.

6. **Minutes**

The minutes of the meeting of the 1 July 2019, previously circulated were agreed as a correct record and signed by the Chairman.

7. **Matters Arising from the Minutes**

A thank you letter had been received from CAB for the Council's grant.

8. **Cooptions**

No applications had been received.

9. **Planning**

Comments on applications received since the last meeting were **RESOLVED** as set out below:

Ref. No	Address	Details	
SDNP/19/031 67/TCA	Costers Brook Cottage Crypt Lane Cocking GU29 0HP	Notification of intention to fell 1 no. Willow tree (T1)	NO OBJECTION
SDNP/19/025 17/HOUS	Hillfoot Cottage Cocking Hill Cocking Midhurst West Sussex GU29 0H	Demolition of existing single storey side extension. Erection of single storey side extension and two storey rear extension with alterations and additions to fenestration.	NO OBJECTION
SDNP/19/029 90/FUL	The Bluebell A286 Church Lane To Bell Lane Cocking GU29 0HU	Change of use of pub annex to post office with community shop. Construction of cooled cellar and 1 no. flue stack, new bike racks, awning and disabled ramp. Demolition of outside toilet and replacement shed. Raise height of post office entry. Erection of 3 no. signs.	NO OBJECTION
SDNP/19/040 25/TCA	Foxes Brewings Church Lane Cocking GU29 0HW	Notification of intention to fell 2 no. Ash trees	NO OBJECTION
SDNP/19/039 11/HOUS	Hedgerows A286 The Croft to Bex Lane Cocking Causeway Cocking Midhurst West Sussex	Change of use of roof space to habitable accommodation, installation of 2 no. dormer windows and 1 no. rooflight. Erection of infill extension to the south elevation. Alterations and additions to fenestration including, replacement of existing windows (like for like). Various external alterations including extension to parking area	NO OBJECTION

The Clerk would ascertain if the planning authority still took no comment submitted, as *No Objection*.

10. **Bluebell Inn Community Project** – to receive an update if available from the Council's representative.

Cllr Miss F Russell advised work on the internal works were progressing; a tenant was being sought. Phase 1 would provide for a bar and café to open in November; Phase 2 would be the Shop and Post Office.

11. Highways

a. Village Gateways – to receive an update.

The Clerk had submitted the application form seeking a licence to place the said items on the highway, to WSCC.

b. Footpaths and Footways

The path linking Bumblekyte and The Moonlight Tearooms required strimming.

c. Cycleways

MAC would meet shortly.

12. Parish Matters

a. Playground

Cllr D Imlach had studied the recent ROSPA inspection and provided a written report of the works he planned to take forward – Appendix A.

b. Newsletter

Members discussed the contents of the Autumn edition.

c. Events

Nothing to report; this item would be removed as a standing Agenda item.

d. Village Hall

Nothing to report

e. Village Hall Car Park Matters

A response to the request to the freeholder to extend the car park was still awaited. The Council had been asked as leaseholder for its view on making the car park available for local residents to alleviate on street parking problems. **RESOLVED** that consent be denied, as the car park could be abused by Travellers, *Boy Racers*, abandoned cars, litter etc.

f. To consider greater awareness of website.

The Clerk would ask the website manager to remove out of date items. A Member commented that there was the possibility of a new village website being created. Councillors agreed the importance of the Council having its own website, with or without significant other community information.

g. Other Village Maintenance Issues

Replacement of Bus Shelter *Glass* with acrylic was in hand.

13. Finance

a. Payments from 2 July to 2 September 2019, totalling £908.32 as set out in Appendix B, were **RESOLVED and any receipts noted.**

b. A Bank Reconciliation to the 30 July 2019 was agreed, Appendix C. Cllr Mrs F Russell initialled the corresponding entry on statement number 65.

14. WSCC review of County Local Committees (CLCs)

RESOLVED that the CLCs served little purpose and the money could be better spent.

15. Correspondence

The Clerk had submitted a summary of notable correspondence since the last meeting - Appendix D.

16. Any Other Matters for Information

None

17. Date of Next Meeting

Monday 7 October 2019 6.30pm

The meeting closed at 7.34pm

Chairman:

Date:

APPENDIX A

COCKING PARISH PLAYGROUND OVERVIEW AUGUST 2019

THERE WERE NO SERIOUS DEFECTS HIGHLIGHTED IN THE 2019 REPORT BY ROSPA AND THE INVESTMENT INTO SWING SEATS AND THE NEW WOOD LOGS ON THE CLIMBING FRAME DELETED ITEMS LISTED FROM 2018.

THERE ARE MORE TIMBERS ROTTEN ALONG THE FENCE FACING MIDHURST AND A PRICE IS BEING OBTAINED AS THIS COULD BE PART OF 2020 BUDGET. IN THE MEANTIME A FENCE POST IS BEING PUT IN THE STOP THE FENCE BEING PUSHED.

THE SIGNS ON THE GATE AREA MENTIONED AS THE FIXING BOLTS HAVE SHARP EDGES. WE ARE CURRENTLY LOOKING AT A LARGE SIGN INCORPORATING THE CURRENT INSTRUCTIONS.

THE PICNIC TABLE NEXT TO THE ROAD HAS THE SLATS ROTTING AT THE ENDS AND NEEDS THE SLATS REPLACING. OBTAINING A PRICE FOR THEIR REPLACEMENT .

WE KEEP GETTING THE COMMENT THAT EDGES OF SAFE SURFACE IS COMING AWAY FROM THE SURROUNDING GRASS. THERE ARE ALSO A COUPLE OF COMMENTS THAT SOME OF OUR SAFETY SURFACE DOES NOT CONFORM TO NEW CRITERIA. I AM ASKING WICKSTEED TO OVERVIEW AND COST UP.

APPENDIX B

INCOME & EXPENDITURE 2 SEPT 2019						
PAYMENTS: - 2 JULY - 2 SEPT 2019						
DATE	PAYEE	CHEQUE NO	DESCRIPTION	GROSS	VAT	NET
12/08/2019	G Burt	514	Clerk's Net salary for July	£214.85		£214.85
12/08/2019	HMRC	515	Clerk's Tax - July	£53.60		£53.60
12/08/2019	Andrew James	516	Rec Field Mowing - June	£185.71		£185.71
12/08/2019	Andrew James	516	Rec Field Mowing - July	£185.71		£185.71
01/09/2019	G Burt	517	Clerk's Net salary for Aug	£214.65		£214.65
01/09/2019	HMRC	518	Clerk's Tax - Aug	£53.80		£53.80
				£908.32		£908.32

APPENDIX C

BANK RECONCILIATION		
AS @ 30 JULY 2019		
RECEIPTS & PAYMENTS		
Balance brought forward as at 01/04/2019		£14,004.86
Add Total Receipts		6,710.00
Less Total Payments		(6,745.04)
TOTAL		£13,969.82
BANK		
Lloyds Treasurers A/C (30/07/2019)		14,020.82
Less unpresented cheques		
761	51.00	-51
Plus unpresented deposits		0
TOTAL		13,969.82

TALLY

APPENDIX D

NOTABLE CORRESPONDENCE TO 31 AUGUST 2019			
Date	From	Subject	Action (Forwarded to all Cllrs unless otherwise stated.)
01/07/2019	WSCC	Your Town and Parish Council News for July	
04/09/2017	SDNPA	Planning Committee Agenda 11 July 2019 - SDNPA	
15/07/2019	WSCC	Your views on the County Local Committees	
15/07/2019	CDC	Media release: Council declares a climate emergency	
15/07/2019	SDNPA	Adoption of the South Downs Local Plan	
15/07/2019	SDNPA	SDNPA newsletter and Survey	
23/07/2019	SDNPA	Planning Newsletter - Summer 2019	
23/07/2019	CDC	Up to date news from Chichester in Partnership	
23/07/2019	CDC	Polling Places and Polling Station Review 2019	
23/07/2019	CDC	All Parishes Meeting: Response to Business Rates Question, Further Questions?, Standards Committee Representation, Slides & Date of Next Meeting	
23/07/2019	SSALC	Sussex ALC Bulletin 28-2019 - includes training programme for September 2019	
23/07/2019	CDC	Media release: Council asks people to join them in their fight 'against fly-tipping'	
12/08/2019	CDC	Against Fly tipping	
12/08/2019	SPARSE	The Rural Bulletin - 6 August 2019	
12/08/2019	MIND	Find out about our increased mental health support for young families, our first big get together gathering and lots more local mental health news.	
12/08/2019	SDNPA	South Downs National Park Authority - Town and Parish Council workshops	
12/08/2019	Vision M'hurst	Please complete the MIDHURST SURVEY if you haven't already	
12/08/2019	CDC	Media release: Council to identify cycling and walking network improvements for Chichester	
12/08/2019	WSCC	Your Town and Parish Council News for August	
12/08/2019	SDNPA	Planning newsletter	
12/08/2019	SPARSE	The Rural Bulletin - 30 July 2019	
25/08/2019	WSCC	TfSE - Draft Transport Strategy Launch - Regional drop-in event invitation	
25/08/2019	CDC	Message from Chief Inspector Jon Carter - New Arun & Chichester District Commander	
25/08/2019	CDC	Media release: Eighteen new electric vehicle charging points to be installed in the Chichester District	
25/08/2019	WSCC	West Sussex Care Guide Review Survey - 21 August - 25 September	
25/08/2019	SPARSE	The Rural Bulletin - 13 August 2019	
28/08/2019	WSCC	North Chichester CLC meeting - venue confirmation	
28/08/2019	SDNPA	Pathwatch Meeting - September	Cllr Marks and Mr P Craig