

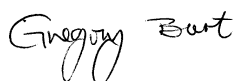
COCKING PARISH COUNCIL

Clerk to the Council G. C. Burt
46 Highfield Road, Bognor Regis, West Sussex, PO22 8PH
Telephone: 07739 506 275 Email: parishclerk@cocking.org

Meeting of the Council

Members of the Council are summoned to the Annual Meeting to be held on **Monday 13 May 2019 at 6.30pm** in the Village Hall, Bell Lane, Cocking to consider the business as set out below.

PUBLIC & PRESS ARE WELCOME & HAVE A RIGHT TO ATTEND



G C Burt, Clerk to the Council

7 May 2019

AGENDA

1. **To elect the Chairman** of the Council and to receive the Declaration of Acceptance of Office.
2. **To elect the Vice Chairman** of the Council and to receive the Declaration of Acceptance of Office.
3. **To receive from the Clerk confirmation that all Councillors have completed thier Declarations of Acceptance of Office.**
4. **Cooptions**
 - a) To consider any applications for cooption to the Council (3 vacancies) – **any written applications to follow.**
 - b) To consider adoption of standard application form, **(to follow)** for all future applicants.
5. **Apologies** for absence and approval of reasons given.
6. **Code of Conduct** - declaration of interests
7. **Visitors' Questions**
8. **County and District Councillors' Reports**
9. **Minutes** of the meeting held on 1 April 2019– **sent previously / attached again.**
10. **Matters Arising** - not separate agenda items
11. **Planning** - to consider any applications

Ref. No	Address	Details
SDNP/19/006 27/LIS	Church Lane Cottage 363 Church Lane Cocking Midhurst West Sussex GU29 0HW	Paint walls, windows, doors and trims.

12. **Bluebell Inn Community Project** – to receive an update if available from the Council's representative.

13. Highways

- c) Village Gateways – to receive an update.
- d) To consider consultation from CDC on new Street Name Plates at Church lane – **previously circulated.**
- e) Footpaths
- f) Cycleways

14. Parish Matters

- a. Playground
- b. Newsletter
- c. Events
- d. Village Hall
- e. Other Village Maintenance
- f. To confirm appointment of new grass cutting contractor for Sports Field – details to follow.

15. Finance

- a. To note receipts and approve payments – **attached**
- b. To approve R&P Accounts to 31st March 2019 – **attached**
- c. To approve End of Year Bank Reconciliation – **attached**
- d. To receive 2018-19 Internal Audit Report – **to follow if available.**
- e. To approve Section 1 – Annual Governance Statement 2018/19 AGAR – **to follow if available.**
- f. To approve Section 2 Accounting Statements 2018/19 AGAR– **to follow if available.**
- g. To confirm that all Councillors be signatories on the Council's Lloyds Bank Account, unless they choose not to be.
- h. To agree to pay Aztec Computers by Direct Debit in future.
- i. To consider grant request form 4Sight Vision Support – **sent previously.**
- j. To consider grant request form CAB – **attached.**

16. To confirm appointments on outside organisations

- a. District Association of Local Councils (CDALC) (Chair & Chichester Vice Chair)
- b. West Sussex ALC (x2)
- c. Village Hall Committee (x2)
- d. CDC North West Forum - Chair & Vice Chair.
- e. North Chichester County Community Committee - Chair & Vice Chair.
- f. Landfill/Gravel Liaison Group (x1)
- g. Bluebell Inn Community Project (x1)

17. To consider offer from Cllr T Waite to take over Council Facebook Page, once existing administrators have been identified.

18. To reaffirm the Council's Standing Orders - attached.

19. To Reaffirm the Council's Financial Regulations – attached.

20. To receive the minutes of the 2019 Annual Parish Meeting of Electors and to consider any matters requiring the Council's attention – attached.

21. To note Clerk's intention to hold an induction/refresher evening for all Councillors.

22. Correspondence – summary – attached.

23. Any other matters for information only

24. Date of Next Meeting – Monday 3 June 2019

