

COCKING PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL

1 APRIL 2019 AT 6.30PM

AT THE VILLAGE HALL, BELL LANE, COCKING

PRESENT: Cllrs Imlach (Chairman), Mrs Jackson and Miss Russell.

IN ATTENDANCE: G Burt, Clerk to the Council
1 Member of the Public

1. Apologies

Apologies for absence were sent prior to, but seen after the meeting by the Clerk, from Cllrs L Burgess and R Marks – prior engagements.

2. Declarations of Interest

Members and officers were invited to make any declarations of pecuniary and/or non-pecuniary interests that they may have in relation to items on the agenda and were reminded to make any declarations at any stage during the meeting if it then became apparent that this may be required when a particular item or issue was to be considered.

3. Questions from Visitors

A resident suggested that the words *our village* be included in the new village gateway signs.

4. County & District Councillor Reports

Apologies were received from Cllr D Bradford and were sent prior to, but seen after the meeting by the Clerk, from Cllr Mrs C Neville.

5. Minutes

The minutes of the meeting of the 4 March 2019, previously circulated were agreed as a correct record and signed by the Chairman, subject to Minute 12 reading Appendix C.

6. Matters Arising from the Minutes

The Annual Parish Meeting of Electors was now confirmed for 15th April.

7. Planning

There were no applications to consider.

8. Bluebell Inn – to receive an update if available from the Council’s representative.

Cllr Miss F Russell, the Council’s representative reported that: the appeal was close to achieving its target; further fund-raising would then be undertaken to undertake the fit-out; a newsletter had been distributed; a public meeting was being held this Friday. NOTED

9. Highways

a. Village Gateways

Cllr Mrs J Jackson reported on discussions with WSCC over the wording. WSCC’s suggestion wasn’t acceptable - ongoing. WSCC had stressed the need for the landowner (Cowdray) to give approval for one of the gateway features as part of it would be on private land. Cllr Mrs J Jackson confirmed she was meeting the cost of the signs. The need for the Clerk to be cc’d in on all correspondence was stressed.

b. Other Traffic Calming

Nothing to report.

c. Footways and Footpaths

A builder undertaking work on a nearby house would be asked to put scalplings on a footpath close to Bumblekyte to improve the surface. Tractors had damaged a footpath close to Station House. The Council's contractor would be asked to remove arisings left following works (by persons unknown) from near to the entrance to The Croft. They had been left on the footway and could pose a hazard.

d. Cycleway

Nothing to report.

10. Parish Matters

a. Playground

An order had now been placed for the improvement works.

b. Newsletter

The Spring edition had now been issued. An appeal to help a local Scout had raised £40 to date at the Post Office.

c. Events

Nothing to report.

d. Village Hall

Tentative enquiries were being made to further extend the car park. The building had been repainted with preservative and looked good. The Chairman had been looking at improved grass-cutting arrangements for the Sports Field and these would be presented to the next meeting for resolution.

11. Finance

a. Payments from 4 March – 1 April 2019, totalling £1,190.57 as set out in Appendix A, were **RESOLVED** and any receipts noted.

b. A Bank Reconciliation to the 15 March 2019 was agreed, Appendix B. Cllr Mrs J Jackson initialled the corresponding entry on statement number 60.

12. Correspondence

The Clerk had submitted a summary of notable correspondence since the last meeting - attached Appendix C.

13. Any Other Matters for Information

Members referred to ongoing drug problems in a nearby town.

**14. Date of Next (Annual) Meeting
Monday 13 May 2019 6.30pm**

The meeting closed at 7.05pm

Chairman:

Date:

APPENDIX A

INCOME & EXPENDITURE 4 APRIL 2019						
PAYMENTS: - 4 APRIL 2019						
DATE	PAYEE	CHEQUE NO	DESCRIPTION	GROSS	VAT	NET
04/04/2019	Littlefield Lawncare	481	FP + hedge maintenance	£430.00		430
04/04/2019	Aztec Computers	482	IT support - Nov	£44.92	7.49	37.43
04/04/2019	Aztec Computers	482	IT support - Feb	£48.52	8.09	40.43
04/04/2019	Cowdray Estate	483	Ground Rent- Village Hall - 1st Part	£143.66		143.66
04/04/2019	Cowdray Estate	483	Ground Rent- Rec Field - 1st Part	£100.00		100
04/04/2019	G Burt	484	Clerk's Net salary for Mar	£208.58		£208.58
04/04/2019	HMRC	485	Clerk's Tax - Mar	£52.20		£52.20
04/04/2019	SSALC	486	Clerk's Networking Day (50%)	£54.00	£9.00	£45.00
04/04/2019	WSALC Ltd	487	Annual Sub WSALC+NALC	£133.27		133.27
				£1,215.15	£24.58	£1,190.57

APPENDIX B

BANK RECONCILIATION		
AS @ 15 MARCH 2019		
RECEIPTS & PAYMENTS		
Balance brought forward as at 01/04/2018		£15,001.68
Add Total Receipts		13,370.83
Less Total Payments		(14,357.65)
TOTAL		£14,014.86
BANK		
Lloyds Treasurers A/C (25/02/2019)		14,395.16
Less unpresented cheques		
761	51.00	
811	£208.58	
812	£52.20	
813	£48.52	
814	£20.00	
		-380.30
Plus unpresented deposits		0
TOTAL		14,014.86

TALLY

APPENDIX C

NOTABLE CORRESPONDENCE TO 30 MARCH 2019			
Date	From	Subject	Action (Forwarded to all Cllrs unless otherwise stated.)
01/03/2019	SSE	Community Resilience Fund is Opening	
01/03/2019	CDC	Chichester in Partnership Bulletin February 2019	
05/03/2019	SDNPA	Planning Committee Agenda 14 March 2019 - SDNPA	
05/03/2019	SSALC	SALC Meeting with Chief Constable of Sussex Police	
10/03/2019	CDC	Media release: 10p a week council tax rise is agreed to protect vital services across Chichester District	
10/03/2019	SDNPA	Walk the Heath: Programme of Free Walks and Talks	
10/03/2019	CDC	Media release: Cycling projects to be introduced in Chichester District to encourage residents out of their cars	
15/03/2019	CDC	Media release: Parking charges in Chichester District car parks frozen for 2019 – 2020	
15/03/2019	SDNPA	National Park Newsletter & South Downs Design Awards	
21/03/2019	WSCC	Your Town & Parish Council News for March	