

COCKING PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL

4 FEBRUARY 2019 AT 6.30PM

AT THE VILLAGE HALL, BELL LANE, COCKING

PRESENT: Cllrs Imlach (Chairman), Burgess, Mrs Jackson, Marks and Miss Russell.

IN ATTENDANCE: G Burt, Clerk to the Council
District Cllr Mrs C Neville
County Cllr D Bradford
1 Member of the Public

1. Apologies

Apologies for absence were received from Cllrs P Craig and P O'Neill – prior engagements. The reasons given were accepted.

2. Declarations of Interest

Members and officers were invited to make any declarations of pecuniary and/or non-pecuniary interests that they may have in relation to items on the agenda and were reminded to make any declarations at any stage during the meeting if it then became apparent that this may be required when a particular item or issue was to be considered. Cllr Mrs J Jackson declared a pecuniary interest in SDNP/19/00123/TCA as the site owner, and took no part in the discussion.

3. Questions from Visitors

A resident asked “Can I have the Council’s assurance that they will be supportive and understanding of the impact that this enterprise (referring to the proposed Bluebell Community Hub) will have on the other businesses currently offering similar facilities in the village?” NOTED

4. County & District Councillor Reports

District Cllr Mrs C Neville reported on:

The closure of the House of Fraser in Chichester; CDC preparations for a no-deal BREXIT; a new monthly business networking event being held at the Bricklayers Arms in Midhurst; Gillian Keegan MP would be visiting rural pubs to discuss speeding traffic; CDC would be increasing its Council Tax by £5 per Band D; it will be the first district to retain 75% of its NDR; it was looking at ways to discourage the use of single use plastics; plans were progressing for a care home on the former Grange site; she may not be standing in the ward in the May elections due to boundary changes; Health and Social Wellbeing Committee at WSCC is looking at a no smoking day and reviewing fees and a child deprivation.

(Cllr Miss F Russell reported on a health Task & Finish Group she serves upon, looking at alternative forms of non-bed provision.)

County Cllr D Bradford reported that: work was continuing on traffic calming measures on the A285; the next *Connections* newsletter was imminent – it would highlight the Budget Challenge; the precept would rise by 5%, largely due to increased costs of assisting the elderly; he may be able to get Grit Bins topped-up more quickly than if requested through normal channels; he was still keen to get a good bus service to Southlands Hospital; Neil Smith in highways was very helpful.

5. Minutes

The minutes of the meetings of the 7 January 2019, previously circulated were agreed as a correct record and signed by the Chairman.

6. Matters Arising from the Minutes

None

7. Planning

Comments on applications received since the last meeting were **RESOLVED** as set out below:

Ref. No	Address	Details	
SDNP/19/002 12/TPO	Chalkway Cottage A286 Church Lane to Bell Lane Cocking Midhurst West Sussex GU29 0HN	Reduce back to boundary fence line all branches overhanging neighbouring property (northwest sector) on 1 no. Yew tree (T1) subject to CK/95/00369/TPO.	No Objection
SDNP/19/001 23/TCA	Castersbrooke Mill Lane Cocking GU29 0HJ	Notification of intention to fell 1 no. Willow tree (marked on the plan as T1). Pollard to a finished height of 4m (above ground level) on 8 no. Willow trees (marked on the plan as T2- T9). Coppice down to ground level (located on the bank) on approx. 9 no. trees (mix of Hazel, Willow and Plum trees) (marked on the plan as T10).	No Objection

8. Bluebell Inn – to receive an update if available from the Council’s representative.

Cllr Miss F Russell, the Council’s representative reported that: the group promoting the community project will shortly be distributing a newsletter. It will also be launching a share issue to raise funds. NOTED.

9. Annual/Parish Meeting of Electors 2019 – to confirm date and speaker etc.

The Wey & Arun Canal Trust had confirmed their attendance on 11 April. NOTED.

10. Highways

a. Village Gateways

The Chairman and Cllr Mrs Jackson had met a WSCC Highways Officer; possible sites either side of the road, to the north of the village had provisionally been agreed. (There were no suitable sites to the south of the village.) Glasdon would be asked to provide an initial quote and wording on the features would be discussed at the next meeting.

b. Other Traffic Calming

WSCC had considered the Council’s request to reduce the speed limit from 60 to 50, north of the current 30mph limit to the north of the village. Surveys showed that most traffic travelled below 50mph, and they were concerned that making it 50mph would encourage traffic to travel at 50! They were happy to allow the request to go to Cttee if requested. The Council **RESOLVED** that no further action be taken, until the effects of the gateway feature were established.

c. Footways and Footpaths

The footway from The Croft to the Heyshott turn was to be cleared.

d. Cycleway

Velo South 2019 had gone quiet!

11. Parish Matters

a. Playground

Brambles to the rear had been flailed. A price from Wicksteed for repairs was awaited.

b. **Newsletter**

A proof would be circulated shortly.

c. **Events**

Nothing to report.

d. **Village Hall**

Minor vandalism has occurred.

e. **Memorial Tree**

A new brass plaque had been purchased to place on a memorial tree by the playground.

12. Finance

a. Payments from 8 January – 4 February 2019, totalling £1,061.53 as set out in Appendix A, were **RESOLVED** and any receipts noted.

b. A Bank Reconciliation to the 11 January 2019 was agreed, Appendix B. Cllr Miss F Russell initialled the corresponding entry on statement number 58.

13. To review the Council's Corporate Risk Assessment

Members reviewed the Council's Asset Register and **RESOLVED** accordingly, attached Appendix C. (Minute Book only).

14. To review the Council's Asset Register

Members reviewed the Council's overall Risk Assessment and **RESOLVED** accordingly, attached Appendix D. (Minute Book only)

15. Information Technology

All Councillors had been advised of their new e-mail addresses. The new printer/scanner had been purchased in a sale, meaning the Council got a better product that the value of the grant received!

16. Correspondence

The Clerk had submitted a summary of notable correspondence since the last meeting - attached Appendix E.

17. Any Other Matters for Information

None

18. Date of Next Meeting

Monday 4 March 2019 6.30pm

The meeting closed at 7.21pm

Chairman:

Date:

APPENDIX A

PAYMENTS: - 8 JAN - 4 FEBRUARY 2019

DATE	PAYEE	CHEQUE NO	DESCRIPTION	GROSS
04/02/2019	G Burt	807	New printer/scanner (Grant received from SSALC in 2017-18 for £41.44)	£39.00
04/02/2019	G Burt	807	Computer mouse	£6.00
04/02/2019	G Burt	807	Clerk's Net salary for Dec	£208.78
04/02/2019	HMRC	808	Clerk's Tax - Jan	£52.00
04/02/2019	Mr James C Shaw	809	New noticeboard @ the Croft	£556.16
04/02/2019	D Imlach	810	Paint for Village Hall	£80.92
04/02/2019	D Imlach	810	Paint for Village Hall	£77.68
04/02/2019	D Imlach	810	Brass plaque for War Memor	£32.00
04/02/2019	D Imlach	810	Xmas gratuity (wine) for Clerf	£8.99
				£1,061.53

APPENDIX B

BANK RECONCILIATION		
AS @ 11 JANUARY 2019		
RECEIPTS & PAYMENTS		
Balance brought forward as at 01/04/2018		£15,001.68
Add Total Receipts		13,370.83
Less Total Payments		(12,946.85)
TOTAL		£15,425.66
BANK		
Lloyds Treasurers A/C (11/01/2019)		15,746.52
Less unrepresented cheques		
761	£51.00	
795	£20.88	
795	£5.00	
803	£52.20	
804	£130.00	
805	£44.92	
806	£8.00	
806	£5.36	
806	£3.50	
	£320.86	-320.86
Plus unrepresented deposits		
		0
TOTAL		15,425.66

TALLY

APPENDIX E

NOTABLE CORRESPONDENCE TO 3 FEBRUARY 2019			
08/01/2019	SDNPA	South Downs Local Access Forum - Public Meetings	
10/01/2019	CDC	Key projects in Chichester District aim to help the economy and improve communities	
10/01/2019	CDC	Media release: Audio recording of council meetings to continue	
14/01/2019	CDC	Media release: Formal response regarding Chichester A27 proposals is received	
24/01/2019	SW	Important update from Southern Water - Helping our customers, whatever the weather.	
24/01/2019	WSCC	Soft Sand Review of the West Sussex Joint Minerals Local Plan - Issues and Options Consultation (Reg.18)	
24/01/2019	CDC	FW: Media release: PPP Taking Care will further enhance Careline service	
24/01/2019	Lavant PC	A27	
27/01/2019	Cllr Neville	Let's Talk Panel - Consultation	
31/01/2019	CDC	Media release: Courts begin sitting at Chichester District Council offices	
31/01/2019	CDC	Media release: Chichester District emotional wellbeing project rolled out in secondary schools	
01/02/2019	CDC	Let's Talk: Housing	
01/02/2019	WSCC	West Sussex Local Access Forum - aiming to improve and protect countryside access - Annual Report and recruitment for members	
03/02/2019	SDNPA	South Downs Local Plan Examination: Main Modifications Consultation	