

**COCKING PARISH COUNCIL**

**MINUTES OF THE MEETING OF THE COUNCIL**

**3 SEPTEMBER 2018 AT 6.30PM**

**AT THE VILLAGE HALL, BELL LANE, COCKING**

**PRESENT:** Cllrs Imlach (Chairman), Burgess, Craig, Marks and Miss Russell.

**IN ATTENDANCE:** G Burt, Clerk to the Council

**1. Apologies**

An apology for absence was received from Cllr P O'Neill – prior engagement. The reason given was accepted.

**2. Declarations of Interest**

Members and officers were invited to make any declarations of pecuniary and/or non-pecuniary interests that they may have in relation to items on the agenda and were reminded to make any declarations at any stage during the meeting if it then became apparent that this may be required when a particular item or issue was to be considered.

**3. Questions from Visitors**

None

**4. County & District Councillor Reports**

District Cllr Mrs C Neville, in tending her apologies, reported on CDC's plans to sell the former Grange site in Midhurst for a Care Home and the ongoing opposition to the *Velo South* event.

**5. Minutes**

The minutes of the meeting of the 2 July 2018, previously circulated were agreed as a correct record and signed by the Chairman.

**6. Matters Arising from the Minutes**

Kent, Surrey & Sussex Air Ambulance had thanked the Council for their kind donation.

**7. To consider applications for Co-option.**

No further applications had been received. The Clerk would see if Mrs Beaumont was still interested. (Post meeting note: For clarification, in the 6 months preceding ordinary elections [May 2019] if a **new** casual vacancy arises, a bye election cannot be called. However, the Council may continue to coopt, **or** resolve not to coopt and leave the vacancy unfilled.)

**8. Planning**

Comments on applications received since the last meeting were **RESOLVED** as set out in Appendix A.

**9. Highways**

a. Traffic Calming

The Chairman had recently met the Sussex PCC at a SSALC event; she was willing to come to a meeting in the village to discuss issues; he had also met an East Sussex PCSO as well as those who operate a Community Speedwatch in Halnaker and Boxgrove; he felt they could be quite helpful to know. Signs targeting Goodwood event participants might still be worthwhile. Cllr Miss Russell said the Council

needed to be seen to trying to be proactive. Boxgrove had purchased their own speed gun, for approximately £349(?) Speed Indicator Devices (SIDs) can be programmed to provide various data. The need to form a dedicated Community Speedwatch group, supported by the Council, was stressed; this would be highlighted in the next newsletter. The possibility of wooden rather than plastic village gateways had been raised, which might be more acceptable. The formal request to WSCC to reduce the speed limit to the north of the village had been submitted.

b. Footways and Footpaths

The Footpath Warden, Mrs N Barnett had copied in the Council a letter sent to WSCC thanking them for arranging the replacement of FP gates between Crypt Lane and the SD Way. No outcomes had been reported following the periodic visit of the Footpath Ranger visit to the Parish.

c. Cycleways

The Chairman had attended a MAC meeting.

d. Hedges

Mr Marks said some hedges were due to be cut soon.

## 10. Parish Matters

a. Playground

The new gate was now in place; a swing required a minor a repair; the foliage to the rear needed to be cut back hard.

b. Newsletter

This was due out in late September.

c. Events

The Beacon marking the end of WWI might be relocated to the Recreation Field so more could enjoy it.

d. Village Hall

It was reported that the *Village Hall Weekend* was a great success; Miss F Russell had stood down as Booking Secretary, to be replaced by Kat Pudlo; the Pilates Class had stopped and it was hoped a new Leader could be found so that it could restart. Additional storage for regular hirers was being created.

e. Neighbourhood Watch

New signs had been sourced.

f. Other

The Daffodil bank needed strimming; the notice board at The Croft was still in need of repair/replacement.

## 11. Finance

a. Payments from 3 July – 3 September 2018, totalling £1,075.16 as set out in Appendix B, were **RESOLVED** and any receipts noted.

b. A Bank Reconciliation to the 25 July 2018 was agreed, Appendix C. Cllr Burgess initialled the corresponding entry on statement number 53.

**12. Information Technology**

The Clerk reported that he had taken the Council’s existing laptop for an upgrade and had been advised its current operating system was unsupported and to upgrade it was not as good value as purchasing new. Members commented that the laptop was quite old. The Clerk would purchase a new laptop after which the new Council and Councillor e-mails could become operational.

**13. Correspondence**

The Clerk had submitted a summary of notable correspondence since the last meeting - attached Appendix D.

**14. Any Other Matters for Information**

None

**15. Date of Next Meeting**

**Monday 1 October 2018 6.30pm**

*The meeting closed at 7.20pm*

Chairman:

Date:

**APPENDIX A**

<b>Application No</b>	<b>Address</b>	<b>Details</b>	
SDNP/18/040 57/TPO	Chalkway Cottage A286 Church Lane to Bell Lane Cocking GU29 0HN	Removal of 4 no. lowest limbs on the north-west sector and 2 no. lowest limbs on northeast sector (all overhanging boundary fence) on 1 no. Yew tree (T1) subject to CK/95/00369/TPO	NO OBJECTION
SDNP/18/041 24/TCA	Tudor Cottage Church Lane Cocking GU29 0HW	Notification of intention to reduce height and western sectro by 1-2m on 1 no. Hazel tree (T1). Crown reduce by 1-2m and deadwood on 1 no. Apple tree (T2). Fell 1 no. Apple tree (T3). Crown reduce by 1m (back to frame work) and deadwood on 1 no. Apple tree (T4). Reduce height by 2m and reduce widths to reshape where necessary and deadwood on 1 no. Plum tree. (T5).	NO OBJECTION
SDNP/18/039 67/TCA	The Barn A286 Mill Lane to The Croft Cocking Midhurst West Sussex GU29 0HG	Notification of intention to reduce western sector by 5 m (extending over fence into neighbour's garden) on 1 no. Wild Cherry tree (T1).	NO OBJECTION

FINANCIAL REPORT 3 SEPTEMBER 2018						
PAYMENTS: - 3 JULY - 3 SEPT 2018						
DATE	PAYEE	CHEQUE NO	DESCRIPTION	GROSS	VAT	NET
02/09/2018	G Burt	777	Clerk's Net salary for July	£208.58		£208.58
02/09/2018	G Burt	777	Clerk's Net salary for Aug	£208.78		£208.78
02/09/2018	HMRC	778	Clerk's Tax - July	£52.20		£52.20
02/09/2018	HMRC	778	Clerk's Tax - Aug	£52.00		£52.00
02/09/2018	SSALC	779	Chair's N'working Day	£96.00	£16.00	£80.00
02/09/2018	Mr James C Shaw	780	Various Playground repairs etc	£457.60		£457.60
				<b>£1,075.16</b>	<b>£16.00</b>	<b>£1,059.16</b>

## APPENDIX C

BANK RECONCILIATION		
AS AT 25 JULY 2018		
PRESENTED TO COUNCIL ON 3 SEPT 2018		
<b>RECEIPTS &amp; PAYMENTS</b>		
Balance brought forward as at 01/04/2018		£15,001.68
Add Total Receipts		6,750.00
Less Total Payments		(5,281.41)
<b>TOTAL</b>		<b>£16,470.27</b>
<b>BANK</b>		
Lloyds Treasurers A/C (25/05/2018)		16,521.27
<b>Less unpresented cheques</b>		
761	£51.00	-51.00
<b>TOTAL</b>		<b>16,470.27</b>

TALLY

NOTABLE CORRESPONDENCE TO 02 SEPTEMBER 2018		
02/07/2018	CDC	Chichester District celebrates community led housing schemes during Rural Housing Week
08/07/2018	SDNPA	SDNPA Planning Committee Agenda 12 July 2018
08/07/2018	MADHURST	MADhurst Launch Party 2018
08/07/2018	Cllr C Neville	Workshops to help balance etc
08/07/2018	WSCC	Public Rights of Way Routine Maintenance - Cocking
09/07/2018	WSCC	Temporary Traffic Regulation Order - Bell Lane, Cocking - Start date 01/08/2018
12/07/2018	WSCC	North Chichester County Local Committee - 19 June 2018 - minutes
12/07/2018	CDC	Media release: Businesses urged to have their say
12/07/2018	WSCC	Velo South Community Engagement Event
12/07/2018	CDC	Council launches Green Dog Walkers scheme
30/07/2018	CDC	Council continuing to offer excellent level of service and invest in economy
30/07/2018	UK Cycling Events	Advance notification of cycling event
30/07/2018	WSCC	West Sussex Minerals & Waste Planning Policy Update - adoption of Joint Minerals Local Plan
30/07/2018	SDNPA	Planning news from the South Downs National Park
03/08/2018	WSCC	Public Notice - Temporary Traffic Regulation Order - West Street, Midhurst - Start date 23/08/2018
03/08/2018	SSALC	NEW SSALC TRAINING EVENT - Neighbourhood Planning Briefing & Awareness
03/08/2018	SDNPA	SDNPA Planning Committee Agenda 9 August 2018
14/08/2018	SSALC	SSALC Meeting with Chief Constable of Sussex Police
14/08/2018	Velo South	Velo South Update- Leaflet Drop
14/08/2018	SDNPA	Wondrous wildlife, free guided walks and affordable homes - it can only be news from the South Downs National Park
14/08/2018	CDC	Media release: Residents are thanked for increasing recycling rate to 45%
14/08/2018	SDNPA	Examination of the South Downs National Park Local Plan
29/08/2018	NHS	NHS Big Health and Care Conversation
29/08/2018	WSCC	Early Warning Notice - Temporary Traffic Regulation Order - VELO SOUTH cycling event - 23/09/18
29/08/2018	SDNPA	Introduction from the Wealden Team in the South Downs National Park
29/08/2018	WSCC	Town & Parish Council Velo Update Note
29/08/2018	SDNPA	Examination of the South Downs National Park Local Plan - New Documents
02/09/2018	Clr A Shaxson	Velo South Action
02/09/2018	CDC	Latest news from Chichester in Partnership - August 2018