

COCKING PARISH COUNCIL
MINUTES OF MEETING
9 MAY 2022, 6.30PM

PRESENT: Cllrs Miss F Russell (Chair), A Cornwell, Cllr, D Imlach, Mrs J Jackson and R Marks.

IN ATTENDANCE: G Burt, Clerk to the Council
Dis Cllr Gordon Gordon Macara
Cty Cllr Tom Richardson
1 Members of the Public

1. To elect the Chairman of the Council and to receive the Declaration of Office

The Council **RESOLVED** that Cllr Miss F Russell be elected Chairman of the Council for the ensuing municipal year. Cllr Miss F Russell then signed the statutory declaration of acceptance of office.

2. To elect the Vice Chairman of the Council and to receive the Declaration of Office

The Council **RESOLVED** that Cllr D Imlach be elected Vice Chairman of the Council for the ensuing municipal year. Cllr D Imlach then signed the non-statutory declaration of acceptance of office.

3. Apologies

Cllr Mrs J Elliott-Renney and had tendered her apologies - prior engagement. The apology and reason given were approved.

4. Declarations of Interest

Members and officers were invited to make any declarations of pecuniary and/or non-pecuniary interests that they may have in relation to items on the agenda and were reminded to make any declarations at any stage during the meeting if it then became apparent that this may be required when a particular item or issue was to be considered.

Cllr Mrs Jean Jackson declared a pecuniary interest in planning application SDNPA/22/00786/TCA and SDNPA/22/01870/TCA being the applicant and took no part in the discussion.

5. Questions from Visitors

A resident reported on the need for an additional area of verge to the north of the village to be added to WSCC's list of areas not to be mown so often, in the interests of biodiversity. The Clerk would liaise with the resident accordingly.

In response to a question, the Clerk reported that a response was still awaited from WSCC on suggested locations for additional SIDs.

A resident reported on the need for volunteers to still come forward to help with Community Speedwatch.

6. To receive reports from County & District Cllrs.

Dis Cllr Gordon Gordon Macara had sent a written report in advance, copied to all Cllrs. A hopeful pending application for 210 Cocking was also discussed, in addition to Pendean Quarry.

Cty Cllr Tom Richardson reported on his work at WSCC in helping to review various highway policies, inc. speed limits, speed limits o/s schools, rural speed limits in lanes, a possible maximum speed limit on all main roads excl. dual carriageways and another for urban areas. Was also looking at the data criteria against which applications were judged. Other areas can then be looked at. He also reported on the new methods for fixing potholes, and support for Ukranian refuges staying in the County.

7. Minutes

The minutes of the meeting of the 4 April 2022, previously circulated were agreed as a correct record and signed by the Chairman.

8. Matters Arising from the Minutes

None / covered elsewhere.

9. Planning

Comments on planning applications were **RESOLVED** as set out below in Appendix A.

10. Highways Updates

- a. Footpaths & Footways –The Clerk would liaise with the SDNPA on how the Parish might apply for CIL to help them with the project to upgrade the ROW from Cocking Hill down in to the village.
- b. Cycleways – Nothing to report.
- c. Traffic Calming – Nothing new to report
- d. The redundant National Speed Limit sign in Bell Lane had now been removed.

11. Updates on Parish Matters

- a. Playground – Quotes were being obtained to replace the leaning fence posts.
- b. Village Hall – Nothing new to report.
- c. *Greening Cocking* – Nothing new to report.
- d. *Village Spring Clean* – Members commented on the excellent turnout and the amount of tidying undertaken.
- e. Crypt Lane bench- now the area had been tidied, it had revealed that the bench was in need of some repair.

12. Finance

- a. Payments since last meeting were **RESOLVED** and any receipts NOTED – Appendix B.
- b. Bank Reconciliations to 31 March and 13 April 2022 were **RESOLVED** – Appendix C & D respectively and the corresponding bank statements was subsequently initialled by the Chairman.
- c. Grant Applications

RESOLVED that an application for a grant of £100 to 4Sight Vision Support be

supported, in accordance with S137 of the Local Government Act 1972.

13. To confirm appointments to outside bodies

The following appointments were **RESOLVED** accordingly.

Chichester District Association of Local Councils (CDALC) – Chair & Vice Chair.

West Sussex Association of Local Councils (WSALC) – Chair & Vice Chair.

Village Hall Committee – Cllr Imlach

North West Forum - Chair & Vice Chair.

North Chichester County Community Committee - Chair & Vice Chair.

Landfill/Gravel Liaison Group - Cllr Imlach.

Midhurst Area Cycling (MAC) – Cllr Imlach.

PathWatch - Cllrs Marks and Mr P Craig.

Footpath Warden – Naomi Barnett

Defibrillator monitoring – Cllr Jane Elliott-Renney

14. To reaffirm the Council's Standing Orders.

RESOLVED

15. To Reaffirm the Council's Financial Regulations.

RESOLVED

16. Any Other Matters for Information

The Chairman reported that the Parish Church had enquired about support towards churchyard maintenance. The Clerk would contact them and seek a formal request to go on the June agenda.

17. Date of Next Meeting

Monday 6 June 2022 6.30pm

The meeting closed at 7.15pm

Chairman:

Date:

APPENDIX A

| Ref. No | Address | Details | Comment |
|-----------------------|---|---|--------------|
| SDNP/22/0078 6/TCA | Castersbrooke Mill Lane Cocking GU29 0HJ | Notification of intention to remove 3 no. limbs (over cables/carpark) on northern sector of 1 no. Willow tree (T2). Fell 1 no. Willow tree (T13). Remove 1 no. complete limb (over house/biomass boiler) on southern sector for 1 no. Oak tree (T15). Remove 1 no. limb (over roof of the house) on southern sector of 1 no. Cherry tree (T16). | NO OBJECTION |
| SDNP/22/0187 0/TCA | Castersbrooke Mill Lane Cocking Midhurst West Sussex GU29 0HJ | Castersbrooke Mill Lane Cocking GU29 0HJ Proposal: Notification of intention to fell 1 no. Willow tree (T1). Pollard to 4m above ground level on 10 no. Willow trees (T3 to T12). | NO OBJECTION |
| SDNP/22/0178 8/TPO | Chalkway Cottage A286 Church Lane to Bell Lane Cocking GU29 0HN | Remove 2 no. stems at base level (north sector) on 1 no. Yew tree (T1) subject to CK/95/00369/TPO. | NO OBJECTION |
| SDNP/22/0207 2/FUL | Flats 3 -6 The Croft Cocking GU29 0HQ | Replacement of windows to double glazed Upvc and flat entrance doors to Composite doors. | NO OBJECTION |

APPENDIX B

| INCOME & EXPENDITURE SINCE LAST MEETING TO 09 MAY 2022 | | | | | | |
|--|---|------|--------------------------------|-------------------|--------------|------------------|
| EXPENDITURE | | | | | | |
| | | | | NET | VAT | GROSS |
| 09/05/2022 | Air Ambulance Kent Surrey Sussex | 971 | Grant | £100.00 | | £100.00 |
| 09/05/2022 | G Burt | 972 | Clerk salary - April | £278.54 | | £278.54 |
| | | | Refreshments / Spring Clean | £25.00 | £4.18 | £20.82 |
| | | | Postage | £1.50 | | £1.50 |
| 09/05/2022 | HMRC | 973 | Clerk Tax - April | £69.60 | | £69.60 |
| 09/05/2022 | D Imlach | 974 | Extra newsletter printing | £29.25 | | £29.25 |
| 09/05/2022 | Frances Russell | 975 | Food - Annual Parish Meeting | £50.00 | | £50.00 |
| 09/05/2022 | Andrew James | 976 | Recreation Field Grass cutting | £225.00 | | £225.00 |
| 09/05/2022 | C Village Hall | 977 | Cont.to new Hearing Loop | £746.00 | | £746.00 |
| 09/05/2022 | Cowdray Estate CANCEL CHEQUE 962 | | Rec Field Rent | -£100.00 | | -£100.00 |
| | | | Village Hall Gd rent | -£143.66 | | -£143.66 |
| | | | Hist Col Gd rent | -£20.00 | | -£20.00 |
| 09/05/2022 | Cowdray Estate REPLACEMENT CHEQUE | 978 | Rec Field Rent | £100.00 | | £100.00 |
| | | | Village Hall Gd rent | £143.66 | | £143.66 |
| | | | Hist Col Gd rent | £20.00 | | £20.00 |
| 07/02/2022 | G Burt CANCEL CHEQUE 956 | | Clerk salary - Jan | -£219.95 | | -£219.95 |
| 07/02/2022 | G Burt REPLACEMENT CHEQUE | 979 | Clerk salary - Jan | £219.95 | | £219.95 |
| | | | | £1,524.89 | £4.18 | £1,520.71 |
| RECIEPTS | | | | | | |
| 17/03/2022 | HMRC | BACS | VAT reclaim | £3,491.05 | | |
| 08/04/2022 | CDC | BAC | Precept Part I | £6,784.00 | | |
| | | | | £10,275.05 | | |

APPENDIX C

| BANK RECONCILIATION | | | | |
|--|-----|-------------------|---|--|
| AS @ 31 MARCH 2022 | | | | |
| CASHBOOK | | | | |
| Balance brought forward as at 01/04/2021 | | £8,961.58 | | |
| Add Total Receipts | | 18,924.72 | | |
| Less Total Payments | | (14,263.90) | | |
| TOTAL | | £13,622.40 | ◀ | |
| BANK | | | | |
| Lloyds Treasurers A/C (31/03/2022) | | 15,087.88 | | |
| Less unrepresented cheques | | | | |
| | 955 | £15.00 | | |
| | 956 | £219.95 | | |
| | 958 | £74.98 | | |
| | 962 | £263.66 | | |
| | 965 | £90.48 | | |
| | 966 | £219.95 | | |
| | 967 | £55.00 | | |
| | 968 | £413.96 | | |
| | 969 | £112.50 | | |
| | | -1,465.48 | | |
| Plus unrepresented deposits | | | | |
| TOTAL | | 13,622.40 | ◀ | |

TALLY

APPENDIX D

| BANK RECONCILIATION | | | | |
|--|---------|-------------------|---|--|
| AS @ 13 APRIL 2022 | | | | |
| CASHBOOK | | | | |
| Balance brought forward as at 01/04/2021 | | £13,622.40 | | |
| Add Total Receipts | | 6,784.00 | | |
| Less Total Payments | | (167.27) | | |
| TOTAL | | £20,239.13 | ◀ | |
| BANK | | | | |
| Lloyds Treasurers A/C (13/04/2022) | | 21,110.47 | | |
| Less unrepresented cheques | | | | |
| 955 | £15.00 | | | |
| 956 | £219.95 | | | |
| 958 | £74.98 | | | |
| 962 | £263.66 | | | |
| 965 | £90.48 | | | |
| 967 | £55.00 | | | |
| 970 | £152.27 | | | |
| | £871.34 | | | |
| | | -871.34 | | |
| Plus unrepresented deposits | | | | |
| TOTAL | | 20,239.13 | ◀ | |

TALLY