

**COCKING PARISH COUNCIL**  
**MINUTES OF VIRTUAL MEETING**  
**2 NOVEMBER 2020, 6.30PM**

**PRESENT:** Cllrs Miss F Russell (Chair), D Imlach, Mrs J Jackson, R Marks and D Summerfield.

**IN ATTENDANCE:** G Burt, Clerk to the Council

The Chairman confirmed the meeting was being broadcast via *Facebook Live*.

**1. Apologies**

None.

**2. Declarations of Interest**

Members and officers were invited to make any declarations of pecuniary and/or non-pecuniary interests that they may have in relation to items on the agenda and were reminded to make any declarations at any stage during the meeting if it then became apparent that this may be required when a particular item or issue was to be considered.

Cllr D Summerfield declared an interest as a Member of the Village Hall Management Committee.

**3. Questions from Visitors**

There had been no requests to join the meeting to ask a question, and no questions had been submitted to be read out.

**4. To receive reports from County & District Cllrs.**

Dis Cllr Gordon Gordon McAra had tendered apologies, but had sent a written report, circulated to all Councillors.

**5. To consider any applications for cooption, previously circulated.**

No applications had been received.

**6. Minutes**

The minutes of the meeting of the 5 October 2020, previously circulated were agreed as a correct record and would be signed by the Chairman in due course.

**7. Matters Arising from the Minutes**

The Clerk reported that following a complaint received after the last meeting from an online viewer, Members should try to remember not to disclose personal or

commercially sensitive information in meetings, most of which was incidental to the subject under discussion. It was easy to do so particularly in a small community but it could bring the Council into disrepute.

## 8. Planning

a) Comments on planning applications were **RESOLVED** as set out below.

SDNP/20/045 79/LIS	Clunch Cottage Cocking Hill Cocking Midhurst West Sussex GU29 0HR	Removal of kitchen chimney, internal alterations and general maintenance. Partial replacement of roof coverings (clay tile) and vertical tile hanging.	NO OBJECTION
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## 9. Highways

### a. Village Gateways – to receive an update.

These had been installed to much acclaim. Cllr Mrs Jackson and Phillip Jackson were thanked for their generosity in funding the purchasing of the gateways. (One of the gateways had a slight tilt – Clerk to action.)

### b. Footpaths and Footways

It was reported that the recent WSCC verge cut had tidied the village, but edges still needed cutting back particularly along the A286 footway.

Work due to take place in Crypt Lane was mainly maintenance and not part of any enhancement to the ROW network in that part of the parish. Work in the tunnel was connected to a periodic bat survey.

## 10. Parish Matters

### a. Playground

Quotes were awaited to replace various seat and picnic table slats.

### b. Newsletter

Cllr David Imlach was thanked for overseeing an excellent newsletter, which was kindly delivered with the assistance of his grandchildren. It was reported that former Cllr, Time Waite was happy to assist with future combined newsletters if required.

### c. Village Hall

Nothing to report.

### d. Broadband

The Chairman would seek an update.

### e. Defibrillator

Clerk was still chasing supplier.

**f. Other Parish Matters**

Cllr Richard Marks had spoken to Hyde-Martlet about the Oak Tree, raised previously and rubbish being dumped in a nearby ditch.

Cllr Summerfield hoped to erect the dog fouling signs shortly; Cllr Imlach offered to help.

If the Hippo bag of salt stored at Richard Marks' farm could be emptied, WSCC would re-fill; ditto Crypt Lane grit bin.

**11. Finance**

- a. Payments since last meeting were **RESOLVED** and any receipts NOTED – Appendix B
- b. Bank Reconciliation to 30 September 2020 was NOTED – Appendix C and the corresponding bank statement was subsequently initialled by Cllr Miss Russell.

**12. Any Other Matters for Information**

None.

**13. Date of Next Meeting**

**Monday 7 December 2020 6.30pm**

**14. Exclusion of Press & Public**

**RESOLVED** that due the nature of the business about to be transacted (staffing), the press and public be excluded and they be instructed to withdraw.

**15. Pay Award**

Members were advised of the nationally agreed 2.75% 20120-21 pay award, negotiated by NALC and SLCC. The Clerk was on SCP 17. **RESOLVED** that the Clerk's salary be increased in accordance with the national agreement accordingly.

*The meeting closed at 7.05pm*

Chairman:

Date:

## APPENDIX A

DATE	PAYEE	CHEQUE NO	DESCRIPTION	GROSS	VAT	NET
05/10/2020	D Imlach	882	Preserver, paint, brushes etc	£43.00	£7.17	£35.83
02/11/2020	Parco Civil Eng & G'works Ltd	883	Install gateway features	£2,717.12	£452.85	£2,264.27
02/11/2020	G Burt	884	Clerk salary - Oct	£214.65		£214.65
02/11/2020	HMRC	885	Clerk Tax - Oct	£53.80		£53.80

## APPENDIX B

<b>BANK RECONCILIATION</b>				
<b>AS @ 30 SEPTEMBER 2020</b>				
<b>CASHBOOK</b>				
Balance brought forward as at 01/04/2020		£10,990.44		
Add Total Receipts		13,567.00		
Less Total Payments		(5,479.60)		
<b>TOTAL</b>		<b>£19,077.84</b>	◀	<b>TALLY</b>
<b>BANK</b>				
Lloyds Treasurers A/C (30/09/2020)		19,627.84		
<b>Less unrepresented cheques</b>				
853	£450.00			
868	£100.00			
		-550.00		
<b>Plus unrepresented deposits</b>		0		
<b>TOTAL</b>		<b>19,077.84</b>	◀	