

COCKING PARISH COUNCIL
MINUTES OF VIRTUAL MEETING
7 SEPTEMBER 2020, 6.30PM

PRESENT: Cllrs Miss F Russell (Chair), D Imlach, Mrs J Jackson and D Summerfield.

IN ATTENDANCE: G Burt, Clerk to the Council

The Chairman confirmed the meeting was being broadcast via *Facebook Live*.

1. Apologies

None. The Chairman reported that Robert Jenkins had resigned due to changed work commitments; this had been advertised in accordance with standard procedure: if no poll was called to hold a bye-election, the Council could advertise and fill the vacancy by cooption. The Chairman thanked Robert for his time with the Council.

2. Declarations of Interest

Members and officers were invited to make any declarations of pecuniary and/or non-pecuniary interests that they may have in relation to items on the agenda and were reminded to make any declarations at any stage during the meeting if it then became apparent that this may be required when a particular item or issue was to be considered.

Cllr D Summerfield declared an interest as a Member of the Village Hall Management Committee.

3. Questions from Visitors

There had been no requests to join the meeting to ask a question, and no questions had been submitted to be read out.

4. To receive reports from County & District Cllrs.

Cty Cllr David Bradford and Dis Cllr Gordon Gordon McAra had both tendered apologies, but had sent written reports, circulated to all Councillors.

5. To consider any applications for cooption, previously circulated.

No applications had been received.

6. Minutes

The minutes of the meeting of the 6 July 2020, previously circulated were agreed as a correct record and would be signed by the Chairman in due course, subject to Minute 9.h. to read.....*the Bluebell Community Hub might operate it itself should no third party interest materialise.*

7. Matters Arising from the Minutes

None

8. Planning

Comments on planning applications were **RESOLVED** as set out in Appendix A.

9. Highways

a. Village Gateways – to receive an update.

Cllr Mrs J Jackson confirmed that the kit had been delivered. The Clerk would attempt to arrange installation ASAP.

b. Footpaths and Footways

These were in the main all clear.

c. Cycleways

It was reported that funds were largely in place to create a route for cyclists from the Centurion Way, via Cocking Hill car park and Manor Farm and down into the village, coming out near the War Memorial, using the existing ROW network. Members were concerned about how they may then cross the main road to visit the Bluebell etc. Although speed limits were due to be reduced in Bell Lane and to the north of the village, crossing in the village centre was precarious due to traffic from the north not being visible as it was coming from around a bend. It was agreed that the Clerk would contact WSCC to see what sort of crossing could be created for pedestrians and cyclists.

Caroline Neville was now the Chair of M.A.C. and had created a *Four Villages Forum*.

10. To consider further requests for Dog Waste Bins, correspondence previously circulated.

A resident had asked for additional dog waste bins around the village. Although the Clerk had reiterated that the Council had on more than one occasion turned down previous requests, due to cost, urbanisation and compactness of the village, the resident was insistent on it being put before members. Cllrs reiterated their previous concerns, however, said that they would install *Pick up after your Dog* posters at hot spots, and see if it made a difference, if not they would be happy to revisit the issue.

11. Parish Matters

a. Playground

A new inspector had been asked to undertake the annual safety report and this was awaited. Some kit had been either washed or painted as part of a summer spruce-up. Comment was made on how nice the grass always looked. It was reported that a resident had contacted the Council asking if some shade could

be provided for parents in the hot weather; sadly this was not felt to be practicable.

b. Newsletter

This was in hand, and if the Fireworks were to take place it would need to be out well beforehand. There was plenty to include including at least one vacancy on the Council.

c. Village Hall

It was reported that the Hall Committee were considering running the Fireworks this year as it was felt it could be COVID-safely held. The Council was happy to continue to support this financially.

d. Village Hall Car Park

Nothing to report

e. Broadband

Nothing new to report

f. Defibrillator

Nothing to report

g. New Hedge

Nothing to report.

h. Post Office & Shop

It was reported that slow progress was being made.

i. Silent Soldier locations

Cllr Imlach had asked for suggestions as to where to place these in the coming weeks prior to Remembrance Sunday. Members felt that they should be prominent, say by the playground, so they could be seen by as many people as possible. In addition, it was considered that they would lose their impact, if left in situ all year.

j. Other Parish Matters

It was reported that the broken railing near to The Croft was due to be replaced.

12. Finance

- a. Payments since last meeting were **RESOLVED** and any receipts NOTED – Appendix **B**
- b. Bank Reconciliation to 3 August 2020 was NOTED – Appendix **C** and the corresponding bank statement was subsequently initialled by Cllr Miss Russell.

13. Any Other Matters for Information

The Chairman commented that in reporting Tim Waites's resignation at the last meeting, she was remiss in not thanking him for the hard work he put into his year on the Council, including on the Cocking Vision, Newsletter, Facebook page and logo.

14. Date of Next Meeting

Monday 5 October 2020 6.30pm

The meeting closed at 7.15pm

Chairman:

Date:

APPENDIX A

Ref. No	Address	Details	
SDNP/20/018 24/HOUS	Stephens Cottage Church Lane Cocking GU29 0HW	Proposed 5 meter wide x 1.5 meter projection to existing dining room at southern (garden) end of cottage to form new kitchen and existing kitchen at northern end to be changed to an entrance hall with repositioned entrance door. Plus some fenestration alterations.	NO OBJECTION
SDNP/20/026 88/TCA	Hanbury Cottage A286 From Mill Lane To The Croft Cocking GU29 0HF	Notification of intention to fell 1 no. Bay tree (T1), 1 no. Leylandi tree (T2) and 1 no. Ash tree (T4) and crown reduce by 20% (1-2m) and remove limb from northern sector on 1 no. Yew tree (T3).	NO OBJECTION

APPENDIX B

INCOME & EXPENDITURE 7 SEPTEMBER 2020						
PAYMENTS: - 7 JULY - 7 SEPTEMBER 2020						
DATE	PAYEE	CHEQUE NO	DESCRIPTION	GROSS	VAT	NET
27/07/2020	JA Elliot	SO	July payroll	£10.00		10
30/07/2020	Aztec Computers	DD	IT Support	£54.12	£9.02	45.1
16/08/2020	4Sight Vision Support	867	Grant	£100.00		£100.00
16/08/2020	Arun & Chichester CAB	868	Grant	£100.00		£100.00
16/08/2020	Air Ambulance Kent Surry	869	Grant	£100.00		100.00
16/08/2020	Andrew James	870	Rec Field mowing etc June	£205.75		£205.75
			Rec Field mowing etc July	£205.75		£205.75
16/08/2020	G Burt	871	Clerk salary - July	£214.85		£214.85
16/08/2020	HMRC	872	Clerk Tax - July	£53.60		£53.60
16/08/2020	Signquick	873	Signs: Play area COVID + Litter	£108.00	£18.00	£90.00
27/08/2020	G Burt	874	Clerk salary - August	£214.65		£214.65
			Clerk mileage Nov 19-Mar 2	£54.00		£54.00
27/08/2020	G Burt	875	Printer cart.	£15.50	£2.58	£12.92
			Wkg from home allowance 19-20	£216.00		£216.00
27/08/2020	HMRC	876	Clerk Tax - Aug	£53.80		£53.80
				1,706.02	29.60	1,676.42

APPENDIX C

BANK RECONCILIATION			
AS @ 03 AUGUST 2020			
CASHBOOK			
Balance brought forward as at 01/04/2020		£10,990.44	
Add Total Receipts		6,784.00	
Less Total Payments		(3,679.22)	
TOTAL		£14,095.22	◀
BANK			
Lloyds Treasurers A/C (03/08/2020)		14,545.22	
Less unrepresented cheques			
	853	£450.00	-£450.00
Plus unrepresented deposits			0
TOTAL		14,095.22	◀

TALLY