

COCKING PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL

2 JULY 2018 AT 6.30PM

AT THE VILLAGE HALL, BELL LANE, COCKING

PRESENT: Cllrs Imlach (Chairman), Burgess, Craig, Marks and Miss Russell.

IN ATTENDANCE: G Burt, Clerk to the Council
District Cllr Mrs C Neville
9 Members of the public

1. Apologies

None.

2. Declarations of Interest

Members and officers were invited to make any declarations of pecuniary and/or non-pecuniary interests that they may have in relation to items on the agenda and were reminded to make any declarations at any stage during the meeting if it then became apparent that this may be required when a particular item or issue was to be considered. Cllr Miss F Russell declared an interest as a member of the Village Hall Committee.

3. Questions from Visitors

a. Traffic Calming - see Minute 9a

b. Several residents were concerned about reported comments from the owner of the now-closed Bluebell Public House that some houses might be built in the grounds. Councillors re-assured them that whilst they shared the concern, there was nothing that the Council could do until a planning application came forward. The security fencing erected around the site was not only an eyesore, but also restricted vision at an awkward junction.

4. County & District Councillor Reports

Cty Cllr D Bradford had sent his apologies.

District Cllr Mrs C Neville reported as follows: *Universal credit. The new system will be launched in the district from Wednesday 4th July, 2018. Some postcodes in the district which are covered by Guildford go live in October.*

People needing to claim U C will only be able to make and maintain their claims on line. In order to start the process, people are being urged to ensure that they have already verified their identity at <https://www.gov.uk/government/publications/introducing-govuk-verify/introducing-govuk-verify>.

People who do not have access to the internet can use the computers at Chichester District Council's offices at East Pallant House, East Pallant, Chichester. If necessary people can book an appointment or support on how to use the system on 01243534509 or benefits@chichester.gov.uk

On Wednesday 25th July 2-4.30pm there is a one off 'Well-Balanced Workshop at the Grange in Midhurst run by Dan Busher the Wellbeing Officer at CDC. They are to raise awareness to reduce the risk of falling the house and out and about. There will be an instructor showing 6 simple

exercises which can be repeated at home. They are a good stepping stone to other activities available in the area.

Midhurst Cottage Hospital is under threat again. We need to keep a close eye on this.

There has been an economic downturn in the retail sector. You are probably aware that you are probably aware that the House of Fraser in Chichester is unfortunately one of the victims and is due to close.

Do you know of any types of businesses or individual businesses that have suffered as a result of the business rates changes? Please let me know.

There are enabling grants for new businesses <http://www.chichester.gov.uk/enablinggrantsscheme>

Archaeologists will be returning to Priory Park from Tuesday 17th July until 22nd July. The archaeologists and volunteers will be uncovering the whole of the building from last year to give people the chance to see its scale. On Saturday 21st the team will hold a special day for the public, which includes a programme of talks.

Economic Development is asking local businesses what is important to them and what sort of support they would like to see from the council. The survey is available on line www.chichester.gov.uk/letstalk. Between 2 July and 26th August.

Contract services are relaunching 3 months free promotion to new customers signing up for the garden recycling services.

The Novium Museum is soon to launch its new exhibition- A history of Britain in Lego Bricks. 28th July – 31 October. There will be more than 30 Lego models including an 8m long model of the Flying Scotsman.. There will be children's events alongside the exhibition which can be found on www.thenovium.org/britannia.

5. **Minutes**

The minutes of the meeting of the 4 June 2018, previously circulated were agreed as a correct record and signed by the Chairman.

6. **Matters Arising from the Minutes**

None.

7. **To consider applications for Co-option.**

No further applications had been received.

8. **Planning**

Comments on applications received since the last meeting were **RESOLVED** as set out in Appendix A.

9. **Highways**

a. **Traffic Calming**

Several residents spoke of their frustration at the apparent lack of progress in implementing traffic calming measures, and three recent accidents in the village had highlighted the urgent need. The Chairman highlighted what the Council had been trying to do and shared their frustration. The Chairman would be seeing the Sussex Police & Crime Commissioner (Katy Bourne) the following week and would highlight the need for visits by Traffic Police to deter speeding motorists. He had also

been liaising with Lavant PC about sharing a temporary moveable speed camera, and to this end a suitable structure/pole had been identified onto which it could be affixed. Another resident queried why we couldn't have so-called gateway features? The Chairman advised that of the few responses to a questionnaire in the Village Newsletter, there had been more against that in favour, citing creeping-urbanisation as the main reason. A resident queried whether this was a *robust* consultation and that it should be repeated; the Council agreed to repeat the exercise in the Autumn edition, but have a loose-leaf insert. A resident queried the Clerk's response to him in an e-mail, stating that Sussex Safer Roads Partnership (SSRP) refused to erect *Speed Camera Ahead* signs where either wasn't such a camera, permanent or otherwise. The residents had been under the impression that Highways had said they could provide such a sign. The Clerk suggested the two organisations may be playing pass the parcel, and would seek further clarification from Highways. The resident cited another village (Camelsdale, Surrey) where such signs existed and there was no camera; the Clerk would contact the local Parish Council to find out more. The Council also agreed to write to the M.P. setting out how the village was being thwarted at every turn in its attempt to make the village safer – Clerk to draft. Residents and Councillors also queried why barriers damaged in the recent RTA had been just left to residents/Councillors to tidy/make safe? The Chairman advised that the local highways inspector had been to site and repairs were in hand.

District Councillor Mrs C Neville reassured residents that the Parish Council had been working very hard on trying to find a way forward, and it was an issue shared by many other communities. She felt that many speeding motorists took advantage of limited Police resources.

b. Footways and Footpaths

Whilst part of the FP running alongside The History Column had been cut, the other end required attention. A path near the Church was also in need of some work.

c. Cycleways

Nothing new to report.

d. Hedges

Nothing new to report.

e. Other

A rotten tree on Cowdray land required bringing to their notice. A mop had been used to wash some high-up road signs.

10. Parish Matters

a. Playground

The annual ROSPA inspection had been undertaken. A sign would be amended to say it was intended for Under 12s and that any games should only be played with soft balls.

b. Newsletter

See 9a above.

c. Events

A grant application to CDC to help fund the Beacon in November of £250 had been approved.

d. Village Hall

It was reported that: the roof clock would be fitted with a new unit that corrects BST/GMT; they were looking for new person to run the Pilates Class; a Weekend of Fun was planned for the summer holidays.

e. **Neighbourhood Watch**

New signs still to be sourced.

f. **Other**

None.

11. Finance

a. Payments from 5 June – 2 July 2018, totalling £955.51 as set out in Appendix B, were **RESOLVED** and any receipts noted.

b. A Bank Reconciliation to the 15 June 2018 was agreed, Appendix C. Cllr Burgess initialled the corresponding entry on statement number 51.

12. GDPR Update

The Clerk reported on a quote he had received from a trusted local supplier to arrange for the Clerk and all Councillors to have new e-mails in the format XY@cocking.org. This would complement the existing Council website address and be cheaper than having XY@cocking.gov.uk addresses which would cost more and take more time to achieve. Members were reminded that having council e-mails not only made the Council look more professional but would also prevent Councillors having access to any Council e-mails (some possibly sensitive) when they were no longer Councillors, in accordance with the new GDPR. It was agreed to the new e-mail arrangement at approximately £36.00 per month, plus set-up fee.

13. Correspondence

The Clerk had submitted a summary of notable correspondence since the last meeting - attached Appendix D.

14. Any Other Matters for Information

The Chairman reported on a leaflet he had privately organised and funded, to try to promote/generate volunteers for, a Community Car Scheme in the parish.

15. Date of Next Meeting

Monday 3 September 2018 6.30pm

The meeting closed at 7.56pm

Chairman:

Date:

APPENDIX A

Application No	Address	Details	
SDNP/18/032 32/CND	Bumblekite, Church Lane, Cocking GU29 0HW	Erection of new detached stone built three bedroom cottage and detached open cart lodge - type garage and store with new vehicular access of sunwool lane (Variation of condition 1 from planning application 06/01122/FUL - previously amended under	NO OBJECTION but with the following observation: The planning authority should in future make it clear when the variation is actually to an earlier APPROVED permission and not a more recent unapproved application.

APPENDIX B

PAYMENTS: - 5 JUNE - 2 JULY 2018						
DATE	PAYEE	CHEQUE NO	DESCRIPTION	GROSS	VAT	NET
02/07/2018	G Burt	772	Clerk's Net salary for June	£217.48		£217.48
02/07/2018	HMRC	773	Clerk's Tax - June	£54.40		£54.40
02/07/2018	Cocking Village Hall Mgmt Cttee	774	Insurance Reimb.	£218.00		£218.00
02/07/2018	G Burt	775	Mileage	£151.52		£151.52
02/07/2018	G Burt	775	Envelopes	£1.00	£0.17	£0.83
02/07/2018	G Burt	775	Printer cart	£26.00	£4.33	£21.67
02/07/2018	G Burt	775	Postage	£2.11		£2.11
02/07/2018	G Burt	775	Working from home allowance	£216.00		£216.00
02/07/2018	Playsafety Ltd	776	Playground annual inspection	£88.20	£14.70	£73.50
				£974.71	£19.20	£955.51
RECIEPTS: - 5 JUNE - 2 JULY 2018						
DATE	PAYEE		DESCRIPTION	GROSS		
15/06/2018	CDC	BAC	Beacon event grant	£250.00		

APPENDIX C

BANK RECONCILIATION		
AS AT 15 JUNE 2018		
PRESENTED TO COUNCIL ON 2 JULY 2018		
RECEIPTS & PAYMENTS		
Balance brought forward as at 01/04/2018		£15,001.68
Add Total Receipts		6,750.00
Less Total Payments		(4,286.70)
TOTAL		£17,464.98
BANK		
Lloyds Treasurers A/C (15/06/2018)		18,759.18
Less unrepresented cheques		
761	£51.00	
764	£1,243.20	
		-1,294.20
TOTAL		17,464.98

TALLY

APPENDIX D

NOTABLE CORRESPONDENCE TO 30 JUNE 2018			
04/06/2018	WSCC	School Effectiveness Strategy Consultation - Extended to 25th June	
08/06/2018	SDNPA	SDNPA Planning Committee Agenda 14 June	
08/06/2018	Clr Mrs Neville	Report for Cocking	
18/06/2018	CDC	Media Release 'Against Litter' campaign is having a significant impact	
18/06/2018	MADHURST	Event launch invite	
18/06/2018	SDNPA	South Downs News: Farmers' tales, the A27 and ideas for summer cycling	
18/06/2018	SDNPA	Local Heritage List - Consultation with Parish Councils	No Comments
18/06/2018	SSALC	NALC Chief Executives Bulletin.	
18/06/2018	WSCC	North Chichester County Local Committee - 19 June 2018 - agenda	
26/06/2018	SDNPA	South Downs National Park Authority - Parish Workshops - Presentations	
26/06/2018	CDC	New workshops will help people improve their balance and prevent falls	
26/06/2018	WSCC	PRoW Inspections - Cocking	No comments; Naomi Barnett to be advised.
26/06/2018	WSCC	2018 Strategic Transport Investment Programme (STIP) Key Decision	No comments