

COCKING PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL

5 JUNE 2017 AT 6.30PM

AT THE VILLAGE HALL, BELL LANE, COCKING

PRESENT: Cllrs Imlach (Chairman), Marks and Miss Russell.

IN ATTENDANCE: G Burt, Clerk to the Council

1. Apologies

Apologies for absence were received from Cllrs Burgess (prior commitment), Craig (prior commitment), Keefe (family commitment).

The Clerk reminded members that in accordance with best practice, the Council should resolve to accept reasons for absence.

The reasons given were accepted.

2. Declarations of Interest

Members and officers were invited to make any declarations of pecuniary and/or non-pecuniary interests that they may have in relation to items on the agenda and were reminded to make any declarations at any stage during the meeting if it then became apparent that this may be required when a particular item or issue was to be considered.

Cllr Miss Russell declared an interest as a member of the Village Hall Management Committee.

3. Questions from Visitors

None.

4. WSSC Report

None

5. CDC Report

District Cllr Mrs C Neville had sent her apologies and the following report:

There is no news due to elections.

I would be grateful if I can be informed of any problems with Hyde; also, how long do they take to get back to you if there are any issues? We are looking in to them again at Overview and Scrutiny as problems have been reported from other parishes.

6. Minutes

The minutes of the meeting of the 8 May 2017, previously circulated were agreed as a correct record and signed by the Chairman.

7. Matters Arising from the Minutes

None

8. Planning

Members considered applications received since the last meeting and **RESOLVED** accordingly:

SDNP/17/02478/HO US	Church Lane Cottage 363 Church Lane Cocking GU29 0HW	Conversion of existing garage into an annexe and associated works.	NO OBJECTION
SDNP/17/02479/LIS	Church Lane Cottage 363 Church Lane Cocking GU29 0HW	Conversion of existing garage into an annexe and associated works.	NO OBJECTION

9. Parish Matters

a. Playground

A price for a new gate was being sought.

b. Newsletter

Nothing to report.

c. Events

5-6 May was being considered for the 2018 *Village Week*, which might also serve to commemorate the end of WWI.

d. Village Hall

Work was nearly complete on the extension, with just some decorating and electrical work still to do.

e. Highways

Seasonal growth of hedges was posing a problem for footway users.

f. Bumblekyte

Nothing new to report.

g. SDW Facilities

There had been two events on the SDW at the weekend, both utilising the Car Park at Cocking Hill. Some event organisers provided toilets, many did not!!

h. Footpaths

There was ongoing concern about pedestrians accessing the SDW from the village via the main road, rather than off-road ROW.

i. Cycleways

Nothing new to report.

j. New Website (www.cocking-village.co.uk)

Nothing new to report.

k. Village Welfare / Winter Management Plan

A project to deliver a simple postcard to all households, giving details of assistance that may be available, might attract grant-funding.

l. Neighbourhood Watch

Nothing new to report.

m. NHB 2017-18

£3,325 was available for village projects. Members agreed that the Village Hall Car Park improvements was their preferred use of this money and the Chairman would present quotes at the next meeting.

n. The Croft

The Clerk was asked to chase Lynda Tucker from Hyde for information requested at the previous meeting relating to energy efficient heating grants/support etc for tenants.

10. Finance

a. Payments from 8 May – 5 June 2017, as set out in Appendix A, were **RESOLVED** and any receipts noted.

b. A bank reconciliation, as set out in Appendix B, showing a Cashbook and Bank Balance agreeing of £20,578.87 as at 15 May 2017, was **RESOLVED**. In accordance with good practice, Cllr Miss Russell viewed Bank Statement No 38 and initialled the corresponding balance.

c. RESOLVED that an application for a grant from Tyler's Trust be declined.

11. Correspondence

The Clerk had submitted a summary of notable correspondence since the last meeting - attached Appendix C.

12. Any Other Matters for Information

Cllr Miss Russell reported that BT was upgrading communication infrastructure to the village.

13. Date of Next Meeting

Monday 3 July 2017 6.30pm

The meeting closed at 7.31pm

Chairman:

Date:

APPENDIX A

FINANCIAL REPORT 5 JUNE 2017						
PAYMENTS: 8 MAY - 5 JUNE 2017						
DATE	PAYEE	CHEQUE NO	DESCRIPTION	GROSS	VAT	NET
14/05/2017	Ascot Timber Buildings Ltd	708	2nd Stage Payment Village Hall Extn.	£2,783.00	£463.83	£2,319.17
05/06/2017	G Burt	709	Clerk's Net salary for May	£197.38		£197.38
05/06/2017	HMRC	710	Clerk's Tax - May	£49.40		£49.40
05/06/2017	Chi Payroll	SO	Payroll Admin - May	£10.00		£10.00
05/06/2017	Cocking Village	711	Insurance Reimb.	£199.93		£199.93
05/06/2017	Ascot Timber	712	3rd & Final Stage Payment	£1,237.90	£206.32	£1,031.58
05/06/2017	G S Pest Control	713	Mole Control, all areas	£275.00		£275.00
05/06/2017	R S Hall & Co	714	Internal Audit 2016-17	£180.00	30.00	150.00
				£4,932.61	£700.15	£4,232.46
RECENT RECIEPTS						
14/05/2017	CVHC	500032	Vill Hall Extn Grant	£3,000.00		

APPENDIX B

BANK RECONCILIATION				
AS AT 15 MAY 2017				
PRESENTED TO COUNCIL ON 5 JUNE 2017				
RECEIPTS & PAYMENTS				
Balance brought forward as at 31/03/2017		£14,106.23		
Add Total Receipts		9,500.00		
Less Total Payments		(9,668.14)		
TOTAL		£13,938.09	◀	
BANK				
Lloyds Treasurers A/C (15/05/2017)		20,578.87		
Less unpresented cheques				
699	£10.00			
701	£2,394.00			
702	£79.87			
703	£1,118.02			
705	£49.20			
706	£10.39			
707	£196.30			
708	£2,783.00			
		-6,640.78		
Plus uncleared deposits		£0.00		
TOTAL		13,938.09	◀	

TALLY

APPENDIX C

COCKING PARISH COUNCIL			
NOTABLE CORRESPONDENCE TO 5 JUNE 2017			
Date	From	Subject	Action: Copied to all Cllrs unless otherwise stated
24/05/2017	SSALC	Newsletter - May 2017	
29/05/2017	CDC	<i>Commemorative Arrangements</i>	
30/05/2017	SP&CC	Sussex Police & Crime Commissioner article on website for victims	