

**COCKING PARISH COUNCIL**

**MINUTES OF THE MEETING OF THE COUNCIL**

**4 JUNE 2018 AT 6.30PM**

**AT THE VILLAGE HALL, BELL LANE, COCKING**

**PRESENT:** Cllrs Imlach (Chairman), Craig, Marks and Miss Russell.

**IN ATTENDANCE:** G Burt, Clerk to the Council  
1 Member of the public

**1. Apologies**

An apology for absence had been received from Cllr Burgess - prior engagement. The reason given was accepted.

**2. Declarations of Interest**

Members and officers were invited to make any declarations of pecuniary and/or non-pecuniary interests that they may have in relation to items on the agenda and were reminded to make any declarations at any stage during the meeting if it then became apparent that this may be required when a particular item or issue was to be considered. Cllr Miss F Russell declared an interest as a member of the Village Hall Committee.

**3. Questions from Visitors**

A resident commented on ongoing matters abutting the highway in the vicinity of her home.

**4. County & District Councillor Reports**

Cty Cllr D Bradford reported on WSCC's new Bus Strategy; current schools' survey; *Velo South* concerns; a Broadband seminar; Operation Watershed and the amount of information on WSCC's website.

District Cllr Mrs C Neville had tendered an apology; report received subsequently, copied to all Councillors.

Cllr Imlach reported that he had been assured by a Midhurst Town Councillor *et al* that the local HWRC would not be closed until a replacement facility had been provided.

**5. Minutes**

The minutes of the meeting of the 14 May 2018, previously circulated were agreed as a correct record and signed by the Chairman.

**6. Matters Arising from the Minutes**

None.

**7. To consider applications for Co-option.**

No further applications had been received.

**8. Planning**

Comments on applications received since the last meeting were **RESOLVED** as set out in Appendix A.

**9. Highways**

- a. Traffic Calming  
Cllr Imlach reported that Sussex Police had advised that it would be illegal to have a sign advising of a speed camera if there wasn't one. He had also been talking to Lavant Parish Council about their SIDs and VASs and to what extent they had been successful.
- b. Footways and Footpaths  
Cllr Imlach would arrange for a contractor to trim footpaths and the daffodil bank. Cowdray Estate will be asked to remove vegetation in order ensure the sign advising of a deep hole is visible and to allow the drain to function.
- c. Cycleways  
Although various discussions had been had as to the best way to route the Centurion Way through the village, we now awaited the SDNPA to suggest a preferred route.
- d. Hedges  
Nothing new to report.
- e. Other  
Cllr Imlach reported on highway resurfacing due to commence shortly in the centre of Midhurst.

## 10. Parish Matters

- a. Playground  
The annual ROSPA inspection had been booked. A Councillor remarked on the need for signage to remind users of the age restriction.
- b. Newsletter  
Nothing new to report.
- c. Events  
A grant application to CDC to help fund the Beacon in November had been submitted. Cllr Marks reported that a temporary gap in hedges near Cocking Hill would be made to accommodate several events over the Festival of Speed weekend – 14 July.
- d. Village Hall  
The Management Committee were progressing a permanent repair of the roof clock; the new planters were looking most attractive. Vandals had disturbed a booking at the hall, but clear (prosecutable upon) images had been captured by the new CCTV system.
- e. Neighbourhood Watch  
Nothing new to report.
- f. Other  
A water leak near the Bus Shelter opposite *The Croft* was being repaired.

## 11. Finance

- a. Payments from 15 May – 4 June 2018, totalling £1,567.97 as set out in Appendix B, were **RESOLVED** and any receipts noted.

b. A Bank Reconciliation to the 25 April 2018 was agreed, Appendix C. Cllr Imlach initialled the corresponding entry on statement number 50.

c. **RESOLVED** that an application for a grant from MADhurst be declined.

**12. GDPR Update**

The Clerk reported on how the Council was amending its processes so that it was compliant with the new regulations, adding that he was awaiting a cost to move to new generic council e-mail addresses etc. Councillors commented that the Council holds no data bases and undertakes no marketing-type activities.

**13. Correspondence**

The Clerk had submitted a summary of notable correspondence since the last meeting - attached Appendix D.

**14. Any Other Matters for Information**

Members noted that a security fence had been erected around *The Bluebell Inn*, currently closed.

**15. Date of Next Meeting**

**Monday 2 July 2018 6.30pm**

*The meeting closed at 7.30pm*

Chairman:

Date:

**APPENDIX A**

<b>Application No</b>	<b>Address</b>	<b>Details</b>	<b>Comment</b>
SDNP/18/025 13/HOUS	Down House Bell Lane Cocking GU29 OHU	Single storey garage (Mower and Tool Store).	NO OBJECTION

**APPENDIX B**

FINANCIAL REPORT 4 JUNE 2018						
PAYMENTS: - 15 MAY - 4 JUNE 2018						
DATE	PAYEE	CHEQUE NO	DESCRIPTION	GROSS	VAT	NET
04/06/2018	Kent, Surrey & Sussex Air Ambulance	767	Grant	£100.00		£100.00
04/06/2018	Came & Co	768	Insurance	£1,212.74		£1,212.74
04/06/2018	G Burt	769	Clerk's Net salary for May	£204.23		£204.23
	<b>VOID</b>	770				
04/06/2018	HMRC	771	Clerk's Tax - May	£51.00		£51.00
				<b>£1,567.97</b>		<b>£1,567.97</b>

## APPENDIX C

BANK RECONCILIATION		
AS AT 25 APRIL 2018		
PRESENTED TO COUNCIL ON 4 JUNE 2018		
<b>RECEIPTS &amp; PAYMENTS</b>		
Balance brought forward as at 01/04/2018		£15,001.68
Add Total Receipts		6,500.00
Less Total Payments		(2,710.73)
<b>TOTAL</b>		<b>£18,790.95</b>
<b>BANK</b>		
Lloyds Treasurers A/C (25/04/2018)		20,694.26
<b>Less unrepresented cheques</b>		
760	£204.23	
761	£51.00	
762	£50.00	
763	£126.99	
764	£1,243.20	
765	£150.00	
766	£34.24	
766	£15.67	
766	£7.98	
766	£20.00	-1,903.31
<b>TOTAL</b>		<b>18,790.95</b>

**TALLY**

## APPENDIX D

NOTABLE CORRESPONDENCE TO 31 MAY 2018			
Date	From	Subject	Action: Copied to all Cllrs unless otherwise stated
24/05/2018	CDC	Chichester in Partnership Event and Ebulletin	
24/05/2018	SW	Have Your Say - Southern Water's commitments to customers	
29/05/2018	WSCC	School Effectiveness Strategy Consultation	
29/05/2018	Lavant PC	Katy Bourne Police and Crime Commissioner at Boxgrove Parish Council Meeting 4th June 2018	
31/08/2018	Velo South	Velo South 2018 Roadshow Information	