

**COCKING PARISH COUNCIL**

**MINUTES OF THE MEETING OF THE COUNCIL**

**5 FEBRUARY 2018 AT 6.30PM**

**AT THE VILLAGE HALL, BELL LANE, COCKING**

**PRESENT:** Cllrs Imlach (Chairman), Burgess, Harper, Marks, O'Neill and Miss Russell.

**IN ATTENDANCE:** G Burt, Clerk to the Council  
Dis Cllr Mrs C Neville  
4 Members of the public

**1. Apologies**

An apology for absence had been received from Cllr Craig - prior engagement. The reason given was accepted.

**2. Declarations of Interest**

Members and officers were invited to make any declarations of pecuniary and/or non-pecuniary interests that they may have in relation to items on the agenda and were reminded to make any declarations at any stage during the meeting if it then became apparent that this may be required when a particular item or issue was to be considered. Cllr Miss F Russell declared an interest as a member of the Village Hall Committee.

**3. Questions from Visitors**

See Minute 10 below.

**4. WSCC Report**

No report

**5. CDC Report**

District Cllr Mrs C Neville reported on: nil Council Tax reductions on empty homes; refurbishment of the Easebourne petrol village station to include an M&S Simply Food; welfare reform/housing payment policy; rough sleepers; Vision Chichester/Southern Gateway; Midhurst Visio – grants and training; seeing the stars by cycling the Centurion Way in the daytime; heating in elderly persons homes at The Croft.

**6. Minutes**

The minutes of the meeting of the 8 January 2018, previously circulated were agreed as a correct record and signed by the Chairman.

**7. Matters Arising from the Minutes**

None

**8. Planning**

Members considered applications received since the last meeting and **RESOLVED** those set out in Appendix A accordingly.

**9. Traffic Calming**

A meeting had been held on site with local resident Tony Morrell, Cty Cllr D Bradford, Parish Cllrs D Imlach and P Craig plus the Clerk, with Chris Stark, WSCC's Area Highways Manager. It had been agreed on site that the following could be looked at:

Possible traffic calming (signage, road marking, TRO to vary speed limits etc.) – Clerk to make a Community Highways Application to WSCC.

Mr Stark had since forwarded details of previous traffic surveys which indicated that recorded speeds over the existing limit were minor.

Mr Morrell reported on site on a dialogue with the Police Road Traffic Unit on additional signage. At the meeting he had advised that they had since confirmed that they did have some signs available they they would look to install that week.

Whilst on site, Mr Murrell had asked if the Bus Stop could be moved. Passengers were able to look into his house in addition to the nuisance of the idling engine. Agreed Clerk to make the necessary request.

Cllr Imlach advised that he had spoken to the operators of the Pendean Quarry who advised they would remind their drivers and contractors of the speed limit through Cocking.

## **10. Parish Matters**

### **a. Playground**

Nothing new to report.

### **b. Newsletter**

Articles for the next edition still required.

### **c. Events**

Nothing new to report.

### **d. Village Hall**

Some internal redecoration was planned.

### **e. Street Lighting**

The response of the SDNPA's Dark Skies Officer, to the suggestion of limited street lighting to improve pedestrian safety, had been previously circulated. Councillors commented that the issue was very sensitive and had been turned down by villagers in the past. Agreed that a mention be put in the next newsletter to ascertain villagers' views.

### **f. Highways**

The public and Councillors were encouraged to report potholes etc through the *I Love West Sussex* App/website.

### **g. SDW Facilities**

Nothing new to report.

### **h. Footpaths**

Nothing new to report.

### **i. Cycleways**

A site visit had been held to look at the future extension of the Centurion Way cycleway through the village. Cllr Imlach had reported on the findings to the M.A.C. Apparently, once issues at West Dean had been resolved, then work could start on the northern extension.

### **j. Village Welfare / Winter Management Plan**

Nothing to report.

**k. Neighbourhood Watch**

Nothing to report.

**l. The Croft**

Whilst the new fence was welcomed, the positioning of the openings left to allow mowers etc to get through was questioned. The contractor's Portaloo was still in situ. Clerk to report.

**m. Beacon**

To mark the end of WWI communities were being encouraged to light beacons. Mr Marks reported that the lighting of a beacon on Cocking Hill was achievable if the manpower was available. Agreed that a Beacon be lit, subject to available manpower, and a grant application be submitted to CDC to cover costs accordingly.

**n. Village Maintenance Updates**

The Chairman circulated an update on various matters since the last meeting - attached Appendix B.

**11. Finance**

a. Payments from 9 January – 5 February 2018, totalling £591.28 as set out in Appendix C, were **RESOLVED** and any receipts noted.

b. A Bank Reconciliation to the 12 January 2018 was agreed, Appendix D. Cllr Burgess initialled the corresponding entry on statement number 46.

c. **RESOLVED** that a donation be given to Surrey Royal British Legion of £250 to their *Silent Soldier Appeal*, in accordance with S137 of the LGA 1972.

**12. Correspondence**

The Clerk had submitted a summary of notable correspondence since the last meeting - attached Appendix E.

**13. Any Other Matters for Information**

a) Members discussed the progress on improved Broadband.

b) The Clerk was requested to ask BT when they would be removing the disused phone box which was now an eyesore.

**14. Date of Next Meeting**

**Monday 5 March 2018 6.30pm**

*The meeting closed at 7.50pm*

Chairman:

Date:

**APPENDIX A**

Application No	Address	Details	
SDNP/18/001 44/HOUS	South Downs Cottage A286 The Croft To Bex Lane Cocking Causeway Cocking GU29 0HD	Construction of a rear extension (glazed lean-to garden room) and installation of new first floor bathroom window. Removal of front boundary line hedge and replacement with brick-and-flint dwarf wall and newly planted Laurel hedgerow within. Replacement of existing iron gate with new timber 5-bar pedestrian gate	NO OBJECTION
SDNP/18/002 09/TCA	South Downs Cottage A286 The Croft To Bex Lane Cocking Causeway Cocking GU29 0HD	Notification of intention to fell 1 no. Pear tree (1).	NO OBJECTION

## APPENDIX B

### WORKS/INVESTIGATIONS IN THE PARISH OF COCKING AS AT FEBRURARY 2018

Detail of Project/Work	Comments
Moving of Bus Stop from outside South Downs Cottage	Application to be raised
Repairs to The Croft notice board	Works in hand by JS
Clearance of footpath from Croft Bus Shelter to Heyshott turn	Being overviewed by WSCC
Repairs to glass panes in both Bus Shelters	In hand and glass being replaced with acrylic
What to do with Telephone Box	To be discussed by Parish Council
Pot hole repairs to Bell Lane	Works taking place 6 <sup>th</sup> Feb
Moving of 30 mph sign in Bell Lane	Long term by WSCC
A Replacement or re-siting of Footpath sign by Casters Brook.	Naomi Barnet to look at
Provision of Defribulator outside Sculpture Studio	Finance being investigated
War Graves signage on entrance to Churchyard.	In hand with CWGC
Removal of Church rubbish bins from outside their property	In hand by Plillipa Gibbon
Overview of area around History Column and possible location of bench/seat	History society to look at.
Removal of saplings by History Column	Cowdray Estates to look at

## APPENDIX C

**FINANCIAL REPORT 5 FEBRUARY 2018**

**PAYMENTS: - 8 JANUARY - 5 FEBRUARY 2018**

	<b>PAYEE</b>	<b>CHEQUE NO</b>	<b>DESCRIPTION</b>	<b>GROSS</b>	<b>VAT</b>	<b>NET</b>
05/02/2018	G Burt	748	Clerk's Net salary for Jan + back pay	£265.08		£265.08
05/02/2018	HMRC	749	Clerk's Tax - Jan + back Tax	£66.20		£66.20
05/02/2018	Chi Payroll Services	SO	Payroll Admin - Jan	£10.00		£10.00
05/02/2018	Royal British Legion	750	Silent Soldier donation	£250.00		£250.00
				<b>£591.28</b>		<b>£591.28</b>

**APPENDIX D**

<b>BANK RECONCILIATION</b>				
<b>AS AT 12 JANUARY 2018</b>				
<b>PRESENTED TO COUNCIL ON 5 FEBRUARY 2018</b>				
<b>RECEIPTS &amp; PAYMENTS</b>				
Balance brought forward as at 31/03/2017		£14,106.23		
Add Total Receipts		17,401.00		
Less Total Payments		(20,616.23)		
<b>TOTAL</b>		<b>£10,891.00</b>	◀	
<b>BANK</b>				
Lloyds Treasurers A/C (12/01/2018)		13,072.03		
<b>Less unpresented cheques</b>				
743	£66.00			
744	£248.25			
745	£1,620.00			
746	£197.38			
747	£49.40			
		-2,181.03		
<b>Plus uncleared deposits</b>		£0.00		
<b>TOTAL</b>		<b>10,891.00</b>	◀	

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NOTABLE CORRESPONDENCE TO 1 FEBRUARY 2018			
Date	From	Subject	Action: Copied to all Cllrs unless otherwise stated
07/01/2018	Threshold Sports	Event notification - Race to the King 2017	
07/01/2018	RBL	The Royal British Legion: WW1 Centenary Commemorations 2018 - 'The Silent Soldier'	
11/01/2018	SDNPA	SDNPA Planning Committee Agenda 18 January	
11/01/2018	CDC	NW & NE Community Forum meeting 7/12/17 - minutes	
14/01/2018	CDC	Funding set for priority projects across Chichester District	
14/01/2018	CDC	Media release: Council invests in further support for rough sleepers	
14/01/2018	CDC	Media release: More than £300,000 pledged to support small businesses and retailers across Chichester District	
14/01/2018	SDNPA	Invitation to attend Sussex Pathwatch meeting	
14/01/2018	SSALC	Sussex Watch Out magazine	
16/01/2018	SDNPA	Publication of proposed modifications to the West Sussex Joint Minerals Local Plan - representations period.	
17/01/2018	CDC	Battle's Over - Centenary Beacons	
17/01/2018	UKPN	Storm Fionn	
25/01/2018	SDNPA	Centurion Way Project Update	
29/01/2018	MAC	MAC minutes and draft agenda	
29/01/2018	CDC	Chichester in Partnership E Bulletin January 2018	
31/01/2018	SDNPA	SDNPA Planning Committee Agenda 8 February	