

COCKING PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL

8 JANUARY 2018 AT 6.30PM

AT THE VILLAGE HALL, BELL LANE, COCKING

PRESENT: Cllrs Imlach (Chairman), Craig, Harper, Marks, O'Neill and Miss Russell.

IN ATTENDANCE: G Burt, Clerk to the Council
Cty Cllr D Bradford
Dis Cllr Mrs C Neville
7 Members of the public

1. Apologies

An apology for absence had been received from Cllr Burgess - prior engagement. The reason given was accepted.

2. Declarations of Interest

Members and officers were invited to make any declarations of pecuniary and/or non-pecuniary interests that they may have in relation to items on the agenda and were reminded to make any declarations at any stage during the meeting if it then became apparent that this may be required when a particular item or issue was to be considered. Cllr Miss F Russell declared an interest as a member of the Village Hall Committee.

3. Questions from Visitors

Tony & Michelle Morrell raised the serious speeding problem between St Catherine's Barn and The Croft; it was more pronounced at drive-times. What can be done? Traffic only decelerates down to 30mph when they reach the Post Office, by which time it is already half way through the village and too late.

Cllr Marks advised that the issue had occupied the Council's time for at least two years, being a standing agenda item. Volunteers were willing to help with a Community Speedwatch, but the police had deemed the very place where the hand-held cameras would be most effective would be too dangerous for them to stand!

Cllr Imlach suggested an unmanned camera would be the answer, which could be looked at. As previously detailed part of the problem was that traffic approaching the village from the north (along a good road having no doubt been held up in Midhurst) went from 60 > 30mph in one go, which had little benefit to the village by the time the traffic reached the lower speed.

It was reported that double white lines in the centre of the road had been extended, but had been ignored.

A speed camera sign had vanished from its pole to the north of the village and needed replacing.

Traffic Police were few and far between.

Gateway Features had been suggested but many residents were against more street furniture which they felt would urbanise the village too much.

The buses also seemed to be going too fast.

It was agreed that the Clerk would attempt to get someone from WSCC Highways to a future meeting in an attempt to take this matter forward.

4. **WSCC Report**

Cty Cllr P Bradford highlighted the amount of work that went on behind the scenes at County Hall to prepare for meetings and take matters forward. It was facing a reduction of 13% in its Government grant. £2million was being spent on the A285 to improve safety. He did not know when the new improved Broadband was going *live*.

5. **CDC Report**

District Cllr Mrs C Neville praised the Chairman for championing Cocking at every meeting she was at, including the need for traffic calming. A fence had at last been installed around the green at The Croft. Electricians were due to start looking at heating in some of The Croft bungalows. Pollution at Rumbold's Hill in Midhurst was of concern but what could be done? The shop at Easebourne garage was to become an M&S. No planning application had yet been submitted in connection with the sandpits.

6. **Minutes**

The minutes of the meeting of the 4 December 2017, previously circulated were agreed as a correct record and signed by the Chairman.

7. **Matters Arising from the Minutes**

None

8. **Planning**

Members considered applications received since the last meeting and **RESOLVED** those set out in Appendix A accordingly.

9. **Parish Matters**

a. **Playground**

Moles were very prevalent. The gate was due to be replaced.

b. **Newsletter**

Articles for the next edition were required.

c. **Events**

There had been a number of good events at the hall in the run-up to Christmas. *Cocking Week* had been rebranded *Cocking Village Week*.

d. **Village Hall**

Some internal redecoration was planned.

e. **Highways**

Nothing to report

f. **SDW Facilities**

Nothing to report although we had been notified of a forthcoming event.

g. **Footpaths**

Tidying of the path from the History Column to Bell Lane was planned.

h. **Cycleways**

Site meeting still to be held.

i. Village Welfare / Winter Management Plan

Nothing to report.

j. Neighbourhood Watch

Nothing to report.

k. The Croft

Cllr Harper suggested that some street lighting was needed to assist pedestrians crossing roads at difficult points. Councillor Harper also noted that the turning into the Croft from the South was difficult to see at night, especially with the lights of oncoming traffic and wondered if some form of discreet lighting might be installed. Prior to further consideration, the Clerk would ascertain existing policies of WSCC as highway authority and the SDNPA on the introduction of street lighting in rural areas.

l. Village Maintenance Updates

The Chairman reported that the War Memorial was due to be cleaned.

He had asked for: Bell Lane to be swept; for moss on the RHS of High Meadow to be removed; for the hedge abutting the footway from the Croft to Heyshott alongside the A286 to be trimmed.

James Shaw had been asked to look at The Croft noticeboard.

Installation of acrylic Roll of Honour plaques on the Playground Bus Shelter was imminent.

10. Finance

a. Payments from 5 December 2017 – 8 January 2018, totalling £2,311.63 as set out in Appendix **B**, were **RESOLVED** and any receipts noted.

b. A Bank Reconciliation to the 7 December 2017 was agreed, Appendix **C**. Cllr Miss F Russell initialled the corresponding entry on statement number 45.

c. A Budget Update for 2017-18 was received and Draft Budget for 2018-19 considered. Following a discussion, the Budget for 2018-19 was **RESOLVED** and is attached, Appendix **D**.

d. RESOLVED that a precept of £13,000 be levied upon Chichester District Council for the year 2018-19. (No change.)

11. Correspondence

The Clerk had submitted a summary of notable correspondence since the last meeting - attached Appendix **E**.

12. Any Other Matters for Information

a. The need for some dog fouling signs in the vicinity of the History Column was urged.

b. Cllr Marks explained the rationale behind the hedge-cutting regime by local farmers. It was agreed that the Council discuss this formally later in the year, in case the Council wished to consider assisting with the funding of annual hedgecutting. In the meantime, it was agreed that it would be useful to have the Rural Hedge Cutting best practice guidance replicated in the Council Newsletter to assist residents.

13. Date of Next Meeting

Monday 5 February 2018 6.30pm

14. Exclusion of Press & Public

RESOLVED that due the nature of the business about to be transacted (staffing), the press and public be excluded and they be instructed to withdraw.

15. Pay Award

Members were reminded of the 2016-17 and 17-18 pay award, negotiated by NALC and SLCC. **RESOLVED** that the 17-18 award (equating to a new hourly rate of £11.78) be noted and implemented as appropriate.

The meeting closed at 8.10pm

Chairman:

Date:

APPENDIX A

SDNP/17/06249/TCA	Malthouse A286 Church Lane to Bell Lane Cocking Midhurst West Sussex GU29 0HN	Proposal: Notification of intention to crown reduce by 20% and crown thin by 15% on 2 no. Yew trees (T1 and T2).	NO OBJECTION
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APPENDIX B

FINANCIAL REPORT 8 JANUARY 2018						
PAYMENTS: - 5 DECEMBER 2017 - 8 JANUARY 2018						
	PAYEE	CHEQUE NO	DESCRIPTION	GROSS	VAT	NET
08/01/2018	Cocking Village	742	Hall Hire 2017	£120.00		£120.00
08/01/2018	Osborne Signs Ltd	743	Signwriting of notice board	£66.60	£11.00	£55.00
08/01/2018	Mr James Shaw	744	Repair/repaint notice board	£248.25		£248.25
08/01/2018	JPG Building & G'works Ltd	745	Extend etc Village Hall Car Par	£1,620.00	£270.00	£1,350.00
08/01/2018	G Burt	746	Clerk's Net salary for Dec	£197.38		£197.38
08/01/2018	HMRC	747	Clerk's Tax - Dec	£49.40		£49.40
08/01/2018	Chi Payroll Services	SO	Payroll Admin - Dec	£10.00		£10.00
				£2,311.63	£281.00	£2,030.03
PAYMENTS: - 5 DECEMBER 2017 - 8 JANUARY 2018						
	PAYER	PAYING IN REF	DESCRIPTION	AMOUNT		
20/12/2017	CVHC	500034	Reimb for Grit Bin	£186.00		

BANK RECONCILIATION				
AS AT 7 DECEMBER 2017				
PRESENTED TO COUNCIL ON 8 JANUARY 2018				
RECEIPTS & PAYMENTS				
Balance brought forward as at 31/03/2017		£14,106.23		
Add Total Receipts		17,215.00		
Less Total Payments		(18,305.20)		
TOTAL		£13,016.03	◀	
BANK				
Lloyds Treasurers A/C (07/12/2017)		13,303.63		
Less unpresented cheques				
738	£15.00			
740	49.40			
741	£223.20			
		-287.60		
Plus uncleared deposits		£0.00		
TOTAL		13,016.03	◀	

TALLY

COCKING PARISH COUNCIL 2017-18						
	Budget	Actual as @ 06/11/2017	Y/E Forecast	2018-19 DRAFT	2019-20 DRAFT	2020-21 DRAFT
Balances b/f at 1 April	14,106.23	14,106.23	14,106.23	12,000.00	10,800.00	10,500.00
Receipts						
Precept	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00
Council Tax Reduction Grant	0	0	0	0	0	0
Grants received		4,401.00	7,051.00			
VAT refund	1,500.00		3,500.00	1,500.00	1,500.00	1,500.00
Other						
Total Receipts	28,606.23	31,507.23	37,657.23	26,500.00	25,300.00	25,000.00
Payments						
ADMINISTRATION						
Gen Admin/office	300.00	245.22	350.00	400.00	400.00	400.00
Website		209.19	209.19	250.00	250.00	250.00
Employment costs	3,700.00	2,467.80	3,700.00	3,800.00	3,900.00	3,900.00
Clerks Expenses	500.00	351.97	450.00	500.00	500.00	500.00
PC Insurance	1,080.00	1,118.02	1,118.02	1,150.00	1,150.00	1,150.00
Meeting room hire & APM	80.00	120.00	120.00	125.00	125.00	125.00
Audit fees	350.00	250.00	250.00	350.00	350.00	350.00
Chairman's Allowance	40.00	12.50	40.00	40.00	40.00	40.00
Members Travel						
Training	150.00	244.00	300.00	250.00	250.00	250.00
New sletter	400.00	373.22	373.22	400.00	450.00	500.00
VILLAGE HALL						
Insurance	200.00	199.93	199.93	220.00	240.00	260.00
Other	700.00	186.00	700.00	700.00	700.00	700.00
Ground Rent	287.32	287.32	287.32	287.32	287.32	287.32
Extension	-	7,750.00	7,750.00			
Car Park imp. & new planters		1,350.00	2,650.00			
SPORTS FIELD						
Ground Rent	172.33	200.00	200.00	200.00	200.00	200.00
Grass cutting	650.00	600.00	600.00	850.00	850.00	850.00
Other		275.00	275.00			
WAR MEMORIAL						
Maintenance	50.00		50.00	100.00	50.00	50.00
Hist Column	20.00		20.00	20.00	20.00	20.00
EVENTS						
Fireworks	650.00	650.00	650.00	650.00	650.00	650.00
Other / Cocking Week				200.00		
SUBSCRIPTIONS						
AIRS	50.00	50.00	50.00	50.00	50.00	50.00
SLCC	22.00		22.00	22.00	21.95	21.95
SALC	125.00	125.24	125.24	130.00	135.00	140.00
GRANTS	400.00		400.00	400.00	400.00	400.00
PLAY AREA						
Maintenance	500.00		500.00	500.00	500.00	500.00
Grass Cutting	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00
Inspections	80.00	73.50	73.50	80.00	80.00	80.00
Litter bin emptying	80.00	66.56	80.00	120.00	125.00	130.00
HIGHWAYS						
Bus Shelters/Noticeboards/benches	300.00	303.25	574.00	300.00	300.00	300.00
Footpath maint.	200.00	30.00	30.00	1,000.00	200.00	200.00
Traffic Calming	500.00		0.00			
VAT	1,500.00	1,977.51	2,500.00	1,500.00	1,500.00	1,500.00
Total payments	14,186.65	20,616.23	25,747.42	15,694.32	14,824.27	14,904.27
Transfer to following year	14,419.58	10,891.00	11,909.81	10,805.68	10,475.73	10,095.73

APPENDIX E

NOTABLE CORRESPONDENCE TO 3 JANUARY 2018			
Date	From	Subject	Action: Copied to all Cllrs unless otherwise stated
09/12/2018	Police	Message from Chief Inspector Justin Burtenshaw - Thank You and Goodbye	
09/12/2017	SDNPA	SDNPA Planning Committee Agenda 14 December	
09/12/2017	WSCC	Consultation on the draft Public Rights of Way Management Plan (PCs)	Cllr Craig kindly reviewed this document and circulated a synopsis, suggesting no comment
09/12/2017	SSALC	FW: Sussex PCC meeting	
09/12/2017	CDC	New payment machines to be installed in rural car parks across Chichester District	
09/12/2017	SSALC	First Aid Course - New Date Reminder	
09/12/2017	SCF	Grants to small charities and community groups	
18/12/2017	CDC	The Chichester District is taking a stand 'Against Litter'	
18/12/2017	CDC	Community Forum - 7th December 2017 - Any other business	
03/01/2018	UKPN	Storm Eleanor	