

COCKING PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL

4 DECEMBER 2017 AT 6.30PM

AT THE VILLAGE HALL, BELL LANE, COCKING

PRESENT: Cllrs Imlach (Chairman), Burgess, Craig, Marks, O'Neill and Miss Russell.

IN ATTENDANCE: G Burt, Clerk to the Council
Cty Cllr D Bradford
Dis Cllr Mrs C Neville

1. Apologies

An apology for absence had been received from Cllr Harper - prior engagement. The reason given was accepted.

2. Declarations of Interest

Members and officers were invited to make any declarations of pecuniary and/or non-pecuniary interests that they may have in relation to items on the agenda and were reminded to make any declarations at any stage during the meeting if it then became apparent that this may be required when a particular item or issue was to be considered. Cllr Miss F Russell declared an interest as a member of the Village Hall Committee.

3. Questions from Visitors

None

4. WSCC Report

Cty Cllr P Bradford reported that 80% of his postbag related to roads and requesting traffic calming. He hoped that many such requests could be aggregated into composite schemes. On the A285 near Seaford College, a large new sign had reduced speed. He was on 6 Committees, and is now on 8, including one looking at bus routes. He was always happy to take questions and welcomed e-mails.

Cllr Imlach said that the Broadband rollout was still causing problems for many; Cllr Craig said BT would only be paid once the connection to the individual house had been made, and that ought to be an incentive for them to complete the work.

Cllr Imlach reiterated that the problem of traffic through the village was not helped by the change from 60mph to 30mph. Also, many used the straight approaching Cocking from the north, to put their foot down to make-up for being held up in Midhurst!

The logic of *Do Not Follow SATNAVs* for lorries, which should be following Lorry Advisory Route signs was questioned.

5. CDC Report

District Cllr Mrs C Neville reported on Novium Christmas events; Chichester Park & Ride; Chichester Southern Gateway Master Plan and property acquisitions; rural car parking payment machines. There was likely to be a £5 increase in the CDC Council Tax.

There had been no progress on a fence for the green at The Croft. Numbers of houses at The Croft with old heating systems were still needed to make any progress on their replacement.

6. Minutes

The minutes of the meeting of the 6 November 2017, previously circulated were agreed as a correct record and signed by the Chairman.

7. Matters Arising from the Minutes

None

8. Planning

Members considered applications received since the last meeting and **RESOLVED** those set out in Appendix A accordingly.

9. Parish Matters

a. Playground

Members reported that anti-social behaviour had been observed late one recent Saturday night, and also at the Sports Field. They had been reported to the Police.

b. Newsletter

Recent and future editions would be added to the website. Cllr biographies and pictures would also be added to the website.

c. Events

Nothing to report.

d. Village Hall

A resume was given of forthcoming Christmas events.

The car park improvements were now complete. New planters would be ordered in the new year.

e. Highways

It was agreed that in the light of a lack of support for the scheme, the suggestion of village gateway features not be pursued.

A hedge fronting a property was becoming overgrown and causing an obstruction. Cllr Imlach would pass the address to the Clerk to action.

f. SDW Facilities

Nothing to report.

g. Footpaths

The Chairman would arrange for the footpath from the History Column to Bell Lane to be tidied. WSCC would undertake 2 strims at best so if parishes wished for an enhanced service then undertaking it themselves, with by volunteers or contractors, was the only option.

h. Cycleways

Site meeting still to be held.

i. Village Welfare / Winter Management Plan

Nothing to report.

j. Neighbourhood Watch

Nothing to report.

k. The Croft

See Minute 5 above.

l. Additional Litter Bin

The Clerk reported on costs for a new litter bin + emptying. **RESOLVED** that a bin be purchased and fitted at a cost of £374.01 and it be added to the emptying contract with CDC accordingly. Cllr Imlach to advise CDC of location.

10. Finance

a. Payments from 7 November – 4 December 2017, totalling £479.98 as set out in Appendix **B**, were **RESOLVED** and any receipts noted.

b. A Bank Reconciliation to the 15 November 2017 was agreed, Appendix **C**. Cllr D Imlach initialled the corresponding entry on statement number 44.

c. A Budget Update for 2017-18 was received and Draft Budget for 2018-19 considered, Appendix **D**. The latter will be further considered and resolved at the January meeting.

d. Councillors considered a grant application from Lavington Park (Schools) Federation. **RESOLVED** to decline the application.

11. Annual Parish Meeting of Electors' 2018

RESOLVED the date/speaker: Mon 19 March / PCSO Richard Moorey (SCAMS)

12. Correspondence

The Clerk had submitted a summary of notable correspondence since the last meeting - attached Appendix **E**.

13. Any Other Matters for Information

None

14. Date of Next Meeting

Monday 8 January 2018 6.30pm

The meeting closed at 7.58pm

Chairman:

Date:

APPENDIX A

SDNP/17/05515/T CA	Jasmine Cottage A286 Crypt Lane to Church Lane Cocking Midhurst West Sussex GU29 0HN	Notification of intention to reduce height by 3m on 1 no. Scots Pine tree (T1).	NO OBJECTION
SDNP/17/05785/T CA	Malthouse A286 Church Lane to Bell Lane Cocking Midhurst West Sussex GU29 0HN	Notification of intention to crown reduce by 30% and thin by 30% on 1 no. Yew tree (T1).	NO OBJECTION
SDNP/17/06023/H OUS	7 High Meadow Cocking GU29 0EZ	Orangery to rear and side.	NO OBJECTION

APPENDIX B

FINANCIAL REPORT 4 DECEMBER 2017						
PAYMENTS: - 7 NOVEMBER - 4 DECEMBER 2017						
	PAYEE	CHEQUE NO	DESCRIPTION	GROSS	VAT	NET
04/12/2017	G Burt	739	Clerk's Net salary for Nov	£197.38		£197.38
04/12/2017	HMRC	740	Clerk's Tax - Nov	£49.40		£49.40
04/12/2017	Chi Payroll Services	SO	Payroll Admin - Nov	£10.00		£10.00
04/12/2017	D Imlach	741	Grit Bin & Grit	£223.20	£37.20	£186.00
				£479.98	£37.20	£442.78

BANK RECONCILIATION				
AS AT 15 NOVEMBER 2017				
PRESENTED TO COUNCIL ON 4 DECEMBER 2017				
RECEIPTS & PAYMENTS				
Balance brought forward as at 31/03/2017		£14,106.23		
Add Total Receipts		17,215.00		
Less Total Payments		(17,825.22)		
TOTAL		£13,496.01	◀	
BANK				
Lloyds Treasurers A/C (15/11/2017)		15,889.52		
Less unrepresented cheques				
725	£120.00			
731	£39.00			
731	£48.00			
731	£36.00			
734	£49.40			
735	£600.00			
735	£1,100.00			
736	£199.19			
736	£10.00			
737	£176.92			
738	£15.00			
		-2,393.51		
Plus uncleared deposits		£0.00		
TOTAL		13,496.01	◀	

TALLY

COCKING PARISH COUNCIL 2017-18				2018-19	2019-20	2020-21
	Budget	Actual as @ 06/11/2017	Y/E Forecast	DRAFT	DRAFT	DRAFT
Balances b/f at 1 April	14,106.23	14,106.23	14,106.23	11,300.00	10,500.00	10,600.00
Receipts						
Precept	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00
Council Tax Reduction Grant	0	0	0	0	0	0
Grants received		4,215.00	4,215.00			
VAT refund	1,500.00		1,500.00	1,500.00	1,500.00	1,500.00
Other						
Total Receipts	28,606.23	31,321.23	32,821.23	25,800.00	25,000.00	25,100.00
Payments						
ADMINISTRATION						
Gen Admin/office	300.00	235.22	550.00	300.00	300.00	300.00
Website		209.19	209.19	250.00	250.00	250.00
Employment costs	3,700.00	2,221.02	3,700.00	3,800.00	3,900.00	3,900.00
Clerks Expenses	500.00	351.97	500.00	500.00	400.00	400.00
PC Insurance	1,080.00	1,118.02	1,118.02	1,150.00	1,150.00	1,150.00
Meeting room hire & APM	80.00		80.00	80.00	110.00	110.00
Audit fees	350.00	250.00	250.00	350.00	350.00	350.00
Chairman's Allowance	40.00	12.50	40.00	40.00	40.00	40.00
Members Travel						
Training	150.00	244.00	300.00	250.00	250.00	250.00
New sletter	400.00	373.22	373.22	400.00	500.00	500.00
VILLAGE HALL						
Insurance	200.00	199.93	199.93	220.00	240.00	260.00
Other	700.00	0.00	700.00	700.00	700.00	700.00
Ground Rent	287.32	287.32	287.32	287.32	287.32	287.32
Extension	-	7,750.00	7,750.00			
SPORTS FIELD						
Ground Rent	172.33	200.00	200.00	200.00	200.00	200.00
Grass cutting	650.00	600.00	600.00	850.00	650.00	650.00
Other		275.00	275.00			
WAR MEMORIAL						
Maintenance	50.00		50.00	100.00	50.00	50.00
Hist Column	20.00		20.00	20.00	20.00	20.00
EVENTS						
Fireworks	650.00	650.00	650.00	650.00	650.00	650.00
Other				200.00		
SUBSCRIPTIONS						
AIRS	50.00	50.00	50.00	50.00	50.00	50.00
SLCC	22.00		22.00	22.00	21.95	21.95
SALC	125.00	125.24	125.24	125.00	125.00	125.00
GRANTS	400.00		400.00	400.00	400.00	400.00
PLAY AREA						
Maintenance	500.00		500.00	500.00	500.00	500.00
Grass Cutting	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00
Inspections	80.00	73.50	73.50	80.00	80.00	80.00
Litter bin emptying	80.00	66.56	66.56	80.00	80.00	80.00
HIGHWAYS						
Bus Shelters/Noticeboards/benches	300.00		574.00	300.00	300.00	300.00
Footpath maint.	200.00	30.00	30.00	1,000.00	200.00	200.00
Traffic Calming	500.00		0.00			
VAT	1,500.00	1,659.31	2,000.00	1,500.00	1,500.00	1,500.00
Total payments	14,186.65	18,082.00	22,793.98	15,504.32	14,404.27	14,424.27
Transfer to following year	14,419.58	13,239.23	10,027.25	10,295.68	10,595.73	10,675.73

APPENDIX E

NOTABLE CORRESPONDENCE TO 2 DECEMBER 2017			
Date	From	Subject	Action: Copied to all Cllrs unless otherwise stated
11/11/2017	CDC	New scheme agreed to support households on low incomes	
11/11/2017	CDC	Proposed changes to car park charges will be consulted on	
11/11/2017	SSALC	The Sussex Local Policing Model	
14/11/2017	SSALC	Watch Out magazine for November	
14/11/2017	SSALC	Sussex PCC article for submission - consultation launched on paying more for policing	
26/11/2017	SSALC	SSALC Newsletter - November/December	
02/12/2017	CDC	Residents in Chichester District reminded to recycle their glass this Christmas	
02/12/2017	CDC	Residents warned of property banding reduction services	
02/12/2017	CDC	CIP Ebulletin - November 2017	
02/12/2017	WSCC	Consultation on School Admissions Arrangements 2019/2020	
02/12/2017	CDC	Joint Community Forum - 7th December 2017 - AGENDA	