

COCKING PARISH COUNCIL

MINUTES OF A MEETING OF THE COUNCIL

3 OCTOBER 2016 AT 6.30PM

AT THE VILLAGE HALL, BELL LANE, COCKING

PRESENT: Cllrs Imlach (Chairman), Burgess, Marks, O'Neill and Miss Russell.

IN ATTENDANCE: G Burt, Clerk to the Council

1. Apologies

Apologies for absence were received from Cllrs Craig and Keefe (retrospective).

2. Declarations of Interest

Members and officers were invited to make any declarations of pecuniary and/or non-pecuniary interests that they may have in relation to items on the agenda and were reminded to make any declarations at any stage during the meeting if it then became apparent that this may be required when a particular item or issue was to be considered.

Cllr Miss Russell declared an interest as members of the Village Hall Committee.

3. Minutes

The minutes of the meeting of the 5 September 2016, previously circulated were agreed as a correct record and signed by the Chairman.

4. Matters Arising from the Minutes

None

5. Questions from Visitors

None

6. WSCC Report

None

7. CDC Report

None. District Cllr Mrs Neville apologised retrospectively.

8. Planning Applications

Comments on applications, as set out in Appendix A, were RESOLVED.

9. Parish Matters

a. Playground

Cllr Burgess was still to look at issues raised in the annual inspection.

b. Newsletter

A draft of the next edition was imminent.

c. Events

The Clerk would advise the Council's Insurer that the Fireworks being staged in conjunction with the Village Hall Committee would be held under the Council's insurance.

d. Village Hall

It was reported that quotes for the base and superstructure of the planned extension had started to be collated. The VHMC had £3,000 already put aside for the scheme, and a bid of £2,110 for NHB funding had been submitted to CDC. As previously agreed, the VHMC would now submit further bids for funding to bridge the shortfall.

Cllr Imlach suggested the car park required a professional weed kill.

e. Highways

Members commented on a number of problems, including footway maintenance; WSCC seemed to be struggling to keep up with reports of defects.

The suggestion of gateway features to the village was discussed; whilst they may assist in reducing speed, if not correctly positioned, they could reduce visibility for farm vehicles entering the highway.

f. Bumblekyte

Nothing new to report.

g. SDW Facilities

Nothing new to report.

h. Footpaths

A footpath from Church Lane to the War Memorial required cutting. The footway alongside the main road, east side, towards Midhurst was becoming so narrow that it was becoming near impassable other than for single file; perhaps a working party could be formed to clear it?

i. Cycleways

Cllr Imlach had attended a workshop the previous Saturday. Whilst the next stage of the Centurion Way from West Dean to Cocking could continue along the former railway formation, due to the number of missing bridges etc north of Cocking, the route may continue alongside the main road.

j. Village First Aid

Nothing new to report.

k. Website

Nothing new to report.

l. The Croft

The Clerk was asked to chase The Hyde Group for some updates on projects such as the barrier around the Green. Members commented that the grass had been seldom cut, if at all this season, making the area unsightly.

m. Village Welfare

The Chairman advised on a scheme the Church were planning. There was an excellent scheme in place in Tillington.

n. Winter Management Plan

The Chairman was drafting this document.

o. Allotment Land Reinstatement

Cllr Marks advised this was in hand.

10. Finance

- a. Payments between 6th September and 3rd October 2016, as set out in Appendix B, were approved and any receipts noted.
- b. A bank reconciliation, as set out in Appendix C, showing a Cashbook and Bank balance agreeing of £16,769.16 as at 13 September 2016, was noted. In accordance with good practice, Cllr Miss Russell viewed Bank Statement No 30 and initialled the corresponding balance.
- c. Members received and noted a budget update, Appendix D.

11. Correspondence

The Clerk had submitted a summary of notable correspondence since the last meeting - attached Appendix E.

Mrs G Buchannan had e-mailed concerning the state of hedges on the approaches to the village, which she felt made the village look uncared for, compared to other nearby villages. Cllr Marks advised that many hedges were due to be cut soon.

The Chairman had been invited to attend a Service of Remembrance, this year being held at Heyshott.

12. Any Other Matters for Information

None

13. Date of Next Meeting

Monday 7 November 2016 6.30pm

The meeting closed at 7.50pm

Chairman:

Date:

COMMENTS ON PLANNING APPLICATIONS

SDNP/16/04622/T CA	Cobwebs A286 Church Lane to Bell Lane Cocking Midhurst West Sussex GU29 0HN	Notification of intention to reduce height by 3m and laterals (widths) by 2m (back to previous planning points) on 1no. Cherry tree (T1	NO OBJECTION
SDNP/16/04657/H OUS	169 Horley Cottages Bell Lane Cocking Midhurst West Sussex GU29 0HU	New garage doors.	NO OBJECTION
SDNP/16/04658/LI S	169 Horley Cottages Bell Lane Cocking Midhurst West Sussex GU29 0HU	New garage doors.	NO OBJECTION
SDNP/16/04642/T CA	Hanbury Cottage A286 Mill Lane To The Croft Cocking GU29 0HF	Notification of intention to reduce by 7m on 1 no. Leyland Cypress tree (T1	NO OBJECTION

APPENDIX B

FINANCIAL REPORT 3 OCTOBER 2016						
PAYMENTS: 6 SEPTEMBER - 3 OCTOBER 2016						
DATE	PAYEE	CHEQ UE NO	DESCRIPTION	GROSS	VAT	NET
03/10/2016	Anderson Rowntree	659	Legal Fees / Rec Field	£643.00	£100.00	£543.00
03/10/2016	Visc Cowdray - Cowdray Est	660	Village Hall site rent	£148.66		£148.66
03/10/2016	G Burt	661	Clerk's Net salary for Sept	£197.38		£197.38
03/10/2016	Chi Payroll Services	662	Payroll Admin - Sept	£10.00		£10.00
03/10/2016	HMRC	663	Clerk's Tax - Sept	£49.40		£49.40
03/10/2016	Visc Cowdray - Cowdray Est	664	Rec Field rent	£104.83		£104.83
03/10/2016	SSALC	665	Chair's Networking Day	£78.00	£13.00	£65.00
				£1,231.27	£113.00	£1,118.27
RECEIPTS: 6 SEPTEMBER - 3 OCTOBER 2016						
09/09/2016	CDC	BAC	Precept Part II	£6,500.00		
09/09/2016	CDC	BAC	Council Tax Grant Part II	£229.00		
				£6,729.00		

BANK RECONCILIATION				
AS AT 13 SEPTEMBER 2016				
PRESENTED TO COUNCIL ON 3 OCTOBER 2016				
RECEIPTS & PAYMENTS				
Balance brought forward as at 31/03/2016		£5,773.11		
Add Total Receipts		17,013.92		
Less Total Payments		(6,027.87)		
TOTAL		£16,759.16	◀	
BANK				
Lloyds Treasurers A/C (13/09/2016)		16,769.16		
Less unrepresented cheques				
	656	-£10.00		
Plus uncleared deposits				
TOTAL		16,759.16	◀	

TALLY

COCKING PARISH COUNCIL 2016-17				
	Original Budget	Actual as @ 03/10/2016	2017-18 DRAFT	2018-19 DRAFT
Balances b/f at 1 April	5,773.11	5,773.11	8,400.00	10,500.00
Receipts				
Precept	13,000.00	13,000.00	13,000.00	13,000.00
Council Tax Reduction Grant	459.17	459.17	400	350
Grants received		250.00		
VAT refund	1,500.00	3,248.75	1,500.00	1,500.00
Other		56.50		
Total Receipts	20,732.28	22,787.53	23,300.00	25,350.00
Payments				
ADMINISTRATION				
Gen Admin/office	300	1,420.06	300	300
Employment costs	3000	1,723.56	3100	3200
Clerks Expenses	400	390.02	400	400
PC Insurance	1030	1,071.63	1030	1030
Meeting room hire & APM	110	75.58	110	110
Audit fees	250	150.00	250	250
Chairman's Allowance	40		40	40
Members Travel				
Training	100	156.25	100	100
Advertising				
New sletter	460	167.70	500	550.00
VILLAGE HALL				
Insurance	190.00	191.63	200	200.00
Other	700.00	65.83	700	700.00
Ground Rent	263.6	292.32	263.6	263.6
SPORTS FIELD				
Ground Rent	150	167.33	150	150
Allotments	50		50	50
Grass cutting	1,200.00	40.00	1200	1200
Other Grass Cutting verges				
WAR MEMORIAL				
Maintenance	50		50	50
Hist Column	20		20	20
EVENTS				
Fireworks	650		650	650
Other		124.30		
SUBSCRIPTIONS				
AIRS	50.00		50.00	50.00
SLCC	24.00	21.95	24.00	24.00
SALC	108.00	123.49	108.00	108.00
GRANTS	400	50.00	400	400.00
PLAY AREA				
Maintenance	650	120.55	500	500
Grass Cutting	1100		1100	1100
Inspections	80	73.50	80	80
Litter bin	80	65.52	80	80
Bus Shelters/Noticeboards/benches	300	212.01	300	300
Footpath maint.	200	81.00	200	200
VAT	1,500.00	474.91	1500	1500
Total payments	13,455.60	7,259.14	13,455.60	13,605.60
Transfer to following year	7,276.68	15,528.39	9,844.40	11,744.40

APPENDIX E

COCKING PARISH COUNCIL			
NOTABLE CORRESPONDENCE TO 1 OCTOBER 2016			
Date	From	Subject	Action: Copied to all Cllrs unless otherwise stated
07/09/2016	WSCC	Changes to Household Waste Recycling Sites	
13/09/2016	TAG F'Borough	Additional Consultation Update	
16/09/2016	SSALC	Training Programme 2017	
20/09/2016	CAB	Arun and Chichester Citizens Advice AGM invitation	
20/09/2016	SSALC	September Newsletter	
21/09/2016	CDC	North West and North East Community Forum - Next meeting	
22/09/2016	S Sharpe	Programme for Cycle Infrastructure Design Workshop	
27/09/2016	SW	Stakeholder Workshop Invite	
30/09/2016	CDC	All Parishes Meeting 28 September 2016 - Slides	
30/09/2016	CDC	Chichester in Partnership E-bulletin - edition 44	
30/09/2016	SSALC	The Plunkett Foundation	